

PORTHCAWL TOWN COUNCIL



MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON THURSDAY 16th AUGUST 2018

PRESENT

COUNCILLORS: N Clarke (Mayor)

S Aspey	R Lewis
M Chegwen	S Maitland-Thomas
M Clarke	C Smart
A Harris	A Thomas
T Hill	G Walter
B Jones	P Winstanley
R Lee	C Wintle

CLERK: S Watkins

In Attendance: D Lynn (Projects Officer)

67. To receive apologies for absence

Apologies were received from:-

M Emmet-Lewis (Personal), R Leonard-Davies (Holiday), L Desmond-Williams (Personal)

68. To receive Members Declarations of interest in respect of the business to be transacted

Cllr M Clarke Agenda item 6 Member of BCBC

69. To adjourn if necessary to take Public Question Time

No members of the public present.

70. To consider item – Minutes of the Operations Committee Meeting held on Thursday 26th July 2018

The Deputy Chair of the Operations Committee read out the recommendations to Members.

Minute 3a – Town Council Office and Chamber Relocation

Members were informed that some further information had come to light regarding the proposed Town Council office re-location.

The Chair read out a report that had been received by the Town Clerk regarding the proposed office move to Members.

The Projects Officer then provided a detailed report on his perception of the current condition of the Town Council offices. Members were informed that there are some structural and environmental issues, the building does not comply with the Equality Act and Building Regulations Act 2010 for both members of the public and for staff, and also there are concerns that The Town Council could be requested to vacate the premises at any time by BCBC. It was further explained that it has been explored on a number of occasions into the possibility of adapting the current Town Council Offices in order to be compliant with regulations. However, the same conclusion has continually been reached in that there would be substantial costs to adapt the building and would not be feasible to do so as the building is currently owned by BCBC.

Members were advised that the main reason for the Operations Committee not agreeing to the office move at the meeting held on 26th July was merely due to the misapprehension on the exact costs that were involved for the Town Council to re-locate premises.

The Chair mentioned that the Council has a duty of care towards its staff.

Members discussed that should the Town Council office move to Harris Printers be agreed by Members then this should be placed on a short term lease.

It was unanimously agreed by Members that the Town Council office re-location to Harris Printers now be progressed.

Resolved: To reject the recommendation of the Operations Committee of the 26th July relating to the office re-location and for Porthcawl Town Council to pursue the office move to Harris Printers, 18 Mary Street, Porthcawl subject to securing a short term lease.

Minutes 5 & 6 – Replacement of benches & pavement/driveway repairs

It was agreed that the repair and the installation of the benches and also the pavement/driveway repairs be delegated to the Operations Committee to progress. It was agreed that should the repairs/installations on the benches/pavements be funded by the Town Council to ensure that they comply with BCBC standards.

Following discussion:-

Resolved: To accept the minutes and approve one recommendation of the Operations Committee meeting held on 26th July 'To increase the agreement with Bridgend County Allotment Society to 25 years, with a start date of 2018 in relation to the New Road allotment site'.

Resolved: That the Projects Officer proceeds to engage an Architect to enable the necessary investigations to be made in relation to the Griffin Park Toilets.

71. To consider item – Minutes of the Finance & Governance Committee Meeting held on Tuesday 31st July 2018

The Chair of the Finance and Governance Committee read out the recommendations to Members. It was explained that some new measures need to be implemented to ensure that the Town Council are continually working to an appropriate standard in line with procedures and regulations.

Minute 3 – Internal Audit

Members were informed that there would be a cost involved for the Council to carry out an internal audit if accepted.

Minute 5 & 6 – Accounts

Members were advised that the Dashboard information that had been forwarded to each Councillor prior to the meeting represents the precept and also illustrates Council's performance along with displaying their committed expenditure. It was further advised that alongside the Dashboard the Clerk would be providing a short summary outlining any financial modifications as they arise.

Resolved: To accept the recommendations of the Finance & Governance Committee Meeting held on Tuesday 31st July 2018.

72. To consider item – Correspondence S Jones, Development Planning Manager, Bridgend CBC – Bridgend Replacement Local Development Plan

Following discussion:-

Resolved: To note this item for information.

73. To consider item – Quote for Litter Bins (Cllr M Clarke)

It was advised that 19 bins would be placed in John Street, Lias Road and Well Street respectively, and would be the same branded design as the bins which are already installed on the Porthcawl Seafront.

Following discussion:-

Resolved: To proceed and purchase 19 bins from Glasdon at the agreed cost of £5,846.85.

74. Clerks Report

Nothing to report.

The meeting concluded at 8.05pm