

# PORTHCAWL TOWN COUNCIL



## MINUTES OF THE ANNUAL MEETING OF COUNCIL HELD ON THURSDAY 10<sup>TH</sup> MAY 2018

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### PRESENT

COUNCILLORS: L Desmond-Williams (Mayor)

S Aspey	R Lee
M Chegwen	R Leonard-Davies
M Clarke	B Lewis
N Clarke	S Maitland-Thomas
M Emmet-Lewis	C Smart
A Harris	L Tallon-Morris
T Hill	A Thomas
B Jones	G Walter
	P Winstanley

### 1. To receive the remarks of the retiring Mayor

The outgoing-Mayor, Cllr Desmond-Williams, commented on how quick her Mayoral year had passed and how busy it had been. Cllr Desmond-Williams, paid tribute to all the organisations who she had the pleasure of being invited to attend their events. Cllr Desmond-Williams thanked the staff for their support during the year.

Members were informed that the Mayor's Fund had raised approximately £10,300 during the Mayoral year. Cllr Desmond-Williams thanked all the Mayor's Fund members for their hard work during the year, in particular, Cllrs Tracy Hill, Graham Walter and Norah Clarke.

### 2. To receive the remarks of members

Cllr M Clarke paid tribute to Cllr Desmond-Williams. He commented on her success in balancing her role as Mayor with full-time employment, and commended her ability to meet the demands of the role of Mayor during the year. Cllr Desmond-Williams always made the time to research in detail about the organisations whose events she was attending and this was much appreciated.

Cllr Smart thanked Cllr Desmond-Williams for her work during the year as Mayor and praised her commitment to the role and the effort put in during the year.

The Clerk thanked Cllr Desmond-Williams for being a great support to staff during the first year of a new Council.

**3. To elect a Mayor 2018-2019**

It was proposed by Cllr C Smart and seconded by Cllr B Jones and

**Resolved: Cllr Norah Clarke be appointed as Mayor of Porthcawl for the ensuing year**

**4. To receive the Mayor's declaration of acceptance of office or, if not received, to decide when it shall be received**

Cllr Norah Clarke read aloud and signed the Declaration of Office of Town Mayor as stipulated in the Local Government Act 1972 s.83. This was duly attested by the Town Clerk.

**5. Investiture of Town Mayor**

The outgoing Mayor Cllr Lorrie Desmond-Williams invested the incoming Mayor, Cllr Norah Clarke and Consort, Cllr Michael Clarke, into their respective offices for 2018-2019.

The Mayor, Cllr Norah Clarke, thanked Members for their support. The Mayor commented on what an honour and privilege it was to be elected as Mayor to such a wonderful town and was looking forward to the year ahead.

**6. To elect a Deputy Mayor**

It was proposed by Cllr S Aspey and seconded by Cllr B Jones and

**Resolved: Cllr Graham Walter be appointed to the office of Deputy Mayor for the ensuing year**

**7. Investiture of Deputy Mayor**

The Mayor Cllr Norah Clarke invested Deputy Mayor Cllr Graham Walter and Consort Ms Caroline Newman into the respective office for 2018-2019.

**8. To appoint committees and representatives (including appointment of any new committees and removal of any old committees)**

**Resolved: To appoint the committees (politically balanced) and representatives listed below:**

<b>Committees</b>	<b>Councillors</b>
<b>Planning</b> (Max 9.Members)	S Aspey                      A Harris M Chegwen                P Winstanley R Leonard-Davies        L Tallon-Morris S Maitland-Thomas C Wintle
<b>Finance &amp; Governance</b> (Max. 7 Members)	M Clarke                    B Lewis N Clarke                    C Smart T Hill                        A Harris G Walter
<b>Staffing</b> (Max. 5 Members)	M Clarke                    B Jones R Leonard-Davies        C Smart
<b>Promoting Porthcawl</b> (Max. 5 Members)	N Clarke                    M Emmet-Lewis T Hill                        L Tallon-Morris S Maitland-Thomas
<b>Grant Panel</b> (Max. 5 Members)	B Jones                     B Lewis G Walter                     P Winstanley L Desmond-Williams
<b>Operations</b> (Max. 7 Members)	S Aspey                     R Lee M Chegwen                C Smart L Desmond-Williams    L Tallon-Morris C Wintle

<b>Organisation</b>	<b>Councillor(s)</b>	<b>No. of Representatives</b>
<b>Bridgend County Borough Council Town &amp; Community Council Forum</b>	L Desmond-Williams	1
<b>Chamber of Trade</b>	T Hill	1
<b>Coastal Partnership Group</b>	L Desmond-Williams	1
<b>Cornelly Quarry Liaison Committee</b>	B Jones	1
<b>Fairtrade</b>	A Harris	1
<b>Awen Trust and Grand Pavilion Advisory Association</b>	Mayor, R Lee, C Smart, L Desmond-Williams, G Walter	5
<b>Griffin Park Pavilion Association</b>	L Tallon-Morris	1

<b>Newton Institute</b>	Mayor (ex-officio) Trustee	1
<b>Newton Allotment Society</b>	B Lewis, R Leonard-Davies	2
<b>One Voice Wales</b>	A Harris, M Clarke	2
<b>Porthcawl/St. Sebastian Town Twinning Association</b>	Mayor Hon. President R Lee (Non-Voting)	2
<b>Pubwatch</b>	M Chegwen L Tallon-Morris	2
<b>SHOUT</b>	N Clarke	1
<b>Wilderness Management Group</b>	B Jones	1
<b>YMCA Board of Management</b>	M Emmet-Lewis	1
<b>PRIMARY SCHOOLS – FROM 2017</b>		
<b>Newton County Primary</b>	<b>M Emmet-Lewis</b>	1
<b>Nottage County Primary</b>	<b>L Desmond-Williams</b>	1
<b>West Park Primary</b>	<b>P Winstanley</b>	1
<b>Porthcawl County Primary</b>	<b>C Wintle</b>	1

**Resolved: To remove Business Committee and Events Committee**

9. **To delegate or renew therefore functional power to the Town Clerk to act in respect of urgent business arising between meetings of the Council**

**Resolved: To renew the functional power to the Town Clerk to act in respect of urgent business arising between meetings of the Council**

10. **To delegate or renew therefore functional power to the Town Clerk to make necessary payments to ensure satisfactory delivery of the Council's administrative functions**

**Resolved: To renew the functional power to the Clerk to make necessary payments to ensure satisfactory delivery of the Council's administration functions**

11. **To name Members authorised to sign cheques (Local Government Act 972 – [Section 150(5)])**

**Resolved: In accordance with the above Act and Section, that the following members be authorised to sign cheques: S Aspey, M Clarke, G Walter and C Smart**

**12. To agree the Mayoral Allowance 2018-2019**

*(Cllr N Clarke and M Clarke left the room)*

The Deputy Mayor chaired the meeting for this item.

**Resolved: The Mayor to receive a Mayoral Allowance for 2018/2019 of £1500 (s.15 (5) and s.34 (5) Local Government Act 1972)**

*(Cllr N Clarke and M Clarke returned to the room)*

**13. To appoint Line Manager for the Town Clerk & RFO**

**Resolved: To appoint Cllr M Clarke as the Line Manager for the Town Clerk & RFO 2018-2019**

The meeting concluded at 7.35pm.