

PORTHCAWL TOWN COUNCIL



MINUTES OF THE MEETING OF COUNCIL HELD ON THURSDAY 12TH JULY 2018

PRESENT

COUNCILLORS: N Clarke (Mayor)

M Clarke	B Lewis	T Hill
L Desmond-Williams	C Smart	G Walter
M Emmet-Lewis	L Tallon-Morris	R Leonard-Davies
A Harris	P Winstanley	C Wintle
B Jones	A Thomas	S Aspey

CLERK: Mrs A Thomas

50. To receive apologies for absence

Apologies were received from Cllrs M Chegwen (Holiday), S Maitland-Thomas (Cllr training) and R Lee (Health).

51. To receive Members' Declarations of Interest in respect of the business to be transacted

Cllr M Clarke	Item 11	Personal, BCBC Member
Cllr C Smart	Item 14(8b)	Personal, Member of Chamber of Trade
Cllr S Aspey	Item 11	Personal, BCBC Member
Cllr N Clarke	Item 11	Personal, BCBC Member
Cllr L Desmond-Williams	Item 14(8b)	Personal, Member of Chamber of Trade
Cllr L Tallon-Morris	Item 14(8b)	Personal, Member of Chamber of Trade
Cllr M Emmet-Lewis	Item 14(8b)	Personal, Member of Chamber of Trade

(Cllr B Jones arrived)

Cllr B Jones	Item 11	Personal, BCBC Member
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52. To confirm and sign the Minutes of the Meeting of Council held on 14th June 2018

Page 1, Attendance

Cllr R Lee was in attendance at the meeting.

Resolved: To confirm and sign the Minutes of the Meeting of Council held on 14th June 2018 as a true and accurate record with above amendment

53. To consider any matters arising from the Minutes of the Meeting held on 14th June 2018 (for information purposes only)

Page 2, Minute 36, Paragraph 8

Members were informed that a small group had now been set up by BCBC with local traders in relation to footfall.

Page 4, Minute 39 (Page 4, Minute 30)

Members were advised that the Rugby Club would be attending the Full Council evening of 13th September at 6.30pm for the presentation.

Page 4, Minute 40

Members were advised that at the recent Annual Meeting of the YMCA, Mr John Berry had been presented with a cake in recognition of his services to the community.

54. To adjourn, if necessary, to take Public Question Time

No questions received.

55. To note for information Mayoral Announcements and Engagements

The Mayor went through the engagements.

Resolved: To note for information

56. To note for information Social Media Protocol

Members were reminded of the importance of observing the Social Media Protocol. It has been brought to Members' attention that inappropriate items/wording was being placed on social media. Members were reminded of their duty to observe the Code of Conduct at all times, and that it was applicable when posting on social media sites.

Members' attention was drawn to the Standing Orders of the Town Council which indicates that Members must undertake Code of Conduct training within six months of having been elected to the Town Council.

Members were advised that the Clerk would circulate the Social Media Policy to all Members.

Members were asked to contact the Clerk asap if they have not yet undertaken Code of Conduct training, so this can be arranged.

57. To consider item correspondence Welsh Government – Consultation on diversity in local government

Members were advised that they could respond directly as individual councillors if they wished to do so.

Resolved: To note for information.

58. To consider item email correspondence Mr D Swidenbank – Porthcawl and the US Coastguard

Members were in general agreement that something should be sent from the Town Council. Members discussed sending a Town Council plaque accompanied by a letter from the Town Council signed by the Mayor.

Some Members thought that the correspondence was requesting funding, however, the majority did not agree.

Following discussion

Resolved: To send a Town Council plaque with accompanying letter should the trip go ahead

59. To consider item report on CCTV provision

Members thanked the Clerk for drafting the report. It was recognised that the report wasn't complete as some aspects of the report were waiting for information.

Members raised some queries in relation to information that they considered necessary to have a full discussion on the item. Members required the actual cost from BCBC in relation to power, if connection to BCBC supplies was possible. Members queried what happened at the end of the five year lease? Some Members expressed their concern in relation to ensuring that the equipment was weather resistant, especially in relation to the inclement weather Porthcawl can be subject to.

Members were reminded that in relation to what was originally agreed, the only additional cost was the connection to the power supply which had not been considered fully.

Members asked the Clerk to explore the queries raised and report back to a future meeting of the Town Council.

Resolved: To note report for information. To obtain further information and report back to a future meeting

60. To consider item Porthcawl Town Council contribution to Litter Initiative – presentation received at the Full Council meeting held on 14th June 2018

Members noted that the project does support one of the ten pledges agreed by Porthcawl Town Council. Members discussed where the money would be spent. Whilst it was noted that the budget does refer to schools outside of Porthcawl, Members were in agreement that it was known that children from Porthcawl attend these schools and was likely that children outside of Porthcawl would visit the area.

Some Members questioned if other Town Councils were also being asked for a contribution?

Following discussion

Resolved: To support the Litter Initiative Campaign up to a cost of £6920

61. To consider item verbal report on the Town and Community Council Forum (Cllr L Desmond-Williams)

Cllr Desmond-Williams presented a verbal report to Members outlining the key points from her attendance at the recent Town and Community Council Forum.

There was great concern about the current remuneration that Members are now entitled to following the Determinations released by the Independent Remuneration Panel for Wales. Although intended to encourage diversity, and creating a level opportunity regardless of financial circumstance, there had been claims of bullying Members into not accepting the allowance.

The meeting also discussed the Local Development Plan (LDP). Cllr Desmond-Williams outlined the number of residential development referred to in the plans.

Members were advised that there is currently a new LDP being drafted.

Resolved: To note report with thanks

62. To consider item Minutes of the Operations Committee Meeting held on Thursday 21 June 2018

The Chair of the Operations Committee, Cllr L Desmond-Williams, went through the minutes and recommendation of the meeting.

Minute 7e – Pavement and Driveway Repairs

Members agreed that the deadline for providing information should be moved to 31st July 2018. The Clerk to advise the Projects Officer accordingly.

Minute 7c – Newton Beachside Toilets

It is understood that the proposed location is on BCBC land. A map has been requested for the next Operations Committee meeting to provide clarity.

Following discussion

Resolved: To approve all recommendations from the Operations Committee Meeting held on Thursday 21 June 2018

63. To consider item Minutes of the Grant Panel held on Thursday 28 June 2018

The Chair of the Committee, Cllr Brian Jones, went through the minutes and recommendations of the meeting.

Resolved: To approve items Terms of Reference for the Grant Panel

Minute 7

Members agreed that the budget of the Panel had been set and that this could not be altered. However, should the application not meet the criteria for Financial Assistance then it could be considered and money allocated from the Community Assistance budget.

Members did not approve the recommendation under Minute 7.

Minute 8(a) – Newton Primary PTA

Members were advised that play equipment on the school yard does not fall under a statutory function that must be funded by the local Borough Council. Members were keen to support the School and provide equipment for the children of Porthcawl. Members were reminded that the majority of children who access the school are resident in Porthcawl.

Following discussion

Resolved: To award the sum of £2,000 to Newton Primary PTA in response to their application for funding. To be awarded from the Community Assistance budget

Minute 8(b)

Resolved: To accept the recommendation of the Grant Panel held on Thursday 28 June 2018

Minute 8(c)

Members agreed that money should be granted to the event. However, it was suggested that Porthcawl Town Council should be sponsoring events, as opposed to just making a grant. The Town Council should derive a benefit from sponsoring such events which allows the Council to promote its activity within the town.

Resolved: To sponsor the Porthcawl Christmas Morning Swim with a sum of £1,000

(Cllrs G Walter, B Lewis and T Hill didn't vote on this item.)

64. To consider item Minutes of the Finance & Governance Meeting held on Thursday 28th June 2018

The Chair of the Committee, Cllr Michael Clarke, went through the minutes and recommendations of the Committee.

Present

It was agreed that Cllr C Smart was not present at the meeting.

Following discussion

Resolved: To accept all recommendations of the Committee meeting held on 28th June 2018

The Clerk to now circulate copies of the agreed updated standing orders to all members of the Town Council.

65. To consider item Minutes of the Promoting Porthcawl Committee Meeting held on Thursday 5th July (to follow)

Member of the Committee, Cllr Tracy Hill, went through the minutes and recommendations of the Committee. It was noted that the Mayor, Cllr Norah Clarke, is Chair of the Committee.

Minute 7 – Revive & Thrive

Members were reminded about the Revive & Thrive Conference that took place last year. Members were advised that a report had been produced from this event.

Minute 7 – Christmas Lighting

Following on from last year's public consultation event about the Christmas Lighting, Members were advised that Cllr Norah Clarke and Cllr Tracy Hill had met with the residents group four times to discuss the requirements for this year's lighting. The outcome of these meetings was to introduce lighting on the lampposts around the Portway roundabout.

Minute 7 – Summer Lighting

Some Members were uncertain what the Vision & Budget Seminar entailed. Members were reminded that it was part of the Precept Process and this had been discussed at a previous Finance & Governance Meeting. The Clerk to circulate a copy of the Precept Process where necessary.

Minute 7 – Grant Money

The Committee had discussed setting a budget for them to utilise in order to support items that promote Porthcawl.

**Resolved: To accept all recommendations of the Promoting Porthcawl
Committee Meeting held on Thursday 5th July 2018**

66. Clerk's Report

Nothing to report.

The meeting concluded at 8.35pm.