



PORTHCAWL TOWN COUNCIL

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Porthcawl
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26th March 2022

To all Members of Council

Dear Councillor

You are summoned to attend a MEETING OF THE TOWN COUNCIL to be held (electronically) on **Thursday 31st March 2022 at 7.00pm. (Platform used will be Zoom).**

Yours sincerely

KL Grabham

Kerry-Leigh Grabham
Town Clerk & Responsible Finance Officer

AGENDA

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. To confirm and sign minutes of Full Council meeting held on the 10th March 2022
..... Issuing of documents to the public
4. To adjourn, if necessary, to take Public Question Time
5. For information – Mayoral Events & Engagements
As information attached

6. Update from BCBC Members
7. To consider item – One Voice Wales Membership
8. To consider correspondence – Email from BCBC – Prohibition and restriction of waiting and loading and parking places) (civil enforcement) order 2013 (amendment no.14a) experimental order 2021 - variation no.1 2022
9. To consider correspondence – Letter from PEDW – BCBC (Porthcawl Waterfront Regeneration) CPO Order 2021 **(under separate cover)**
10. To consider request from Cllr B Jones – Documentation for Newton/ Nottage Road Project
11. For information – S137 Discretionary Expenditure Limit for 2022/23
12. To consider item – Sandy Bay Lease
13. To consider item – Draft Annual Report
14. To consider item – Draft updated Standing Orders
15. To consider item – Public Service Ombudsman for Wales Code of Conduct for Member

<https://www.ombudsman.wales/blog/2021/05/17/new-guidance-on-the-code-of-conduct-for-members-of-county-and-community-town-councils/>
16. To consider item – Draft updated Bullying & Harassment Policy
17. To consider item – Draft updated Member & Officer Protocol
18. To consider item – Draft updated Training & Development Policy
19. To consider item – Draft new Flexible Working Policy **(under separate cover)**
20. To consider item – Draft new Data Retention Policy
21. To consider item – Draft new Playground Inspection Policy
22. To consider item – Draft new Reserves Policy
23. To consider item – Draft new Investment Policy
24. To consider item – Draft new Bio-diversity Policy **(under separate cover)**

25. To retrospectively approve Internal Audit Letter of Engagement for 2020/2021

Town Clerk Reports

26. Internal Audit Recommendations update
27. Internal Auditor & Letter of Engagement
28. Financial Risk Assessment
29. Independent Remuneration Panel of Wales Report
30. Locum Town Clerk Update – Information Only
31. Quarter 3 Financial Reports – To be circulated under separate cover
32. Verbal Update