



PORTHCAWL TOWN COUNCIL

16-18 Mary Street/16-18 Heol-Fair
Porthcawl
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6th May 2021

To all Members of Council

Dear Councillor

You are summoned to attend The ANNUAL MEETING OF THE TOWN COUNCIL to be held (electronically) on **Thursday 13th May 2021 at 7.00pm. (Platform used will be Zoom).**

Yours sincerely

Kerry-Leigh Grabham
Town Clerk

AGENDA

1. To receive the remarks of the retiring Mayor
2. To receive the remarks of members and staff
3. To elect a Mayor 2021-2022
4. To receive the Mayor's declaration of acceptance of office or, if not received, to decide when it shall be received
5. Investiture of Town Mayor
6. To elect a Deputy Mayor
7. Investiture of Deputy Mayor
8. To receive apologies for absence
9. To appoint committees and representatives (including appointment of any new committees and removal of any old committees)

10. To delegate or renew therefore functional power to the Town Clerk to act in respect of urgent business arising between meeting of the Council.
11. To delegate or renew functional power to the Town Clerk to make necessary payments to ensure satisfactory delivery of the Council's administrative functions
12. To name Members authorised to sign cheques (Local Government Act 1972 (Section 150(5))).
13. To agree the Mayoral Allowance & Deputy Mayoral Allowance for 2021/2022
14. To consider item – Town Clerk & RFO management – One Voice Wales advice attached.
15. To note Council & Committee meeting Timetable for 2021/2022.