

PORTHCAWL TOWN COUNCIL

16-18 Mary Street/16-18 Heol Fair
Porthcawl
CF36 3YA



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25th February 2021

Dear Member,

I would advise you that there will be a Meeting of the Finance & Governance Committee to be held electronically on **Thursday 4th March 2021 at 7.45pm.** **(Platform used will be Zoom).**

Yours sincerely

Kerry-Leigh Grabham
Town Clerk & Responsible Finance Officer

A G E N D A

1. Apologies for absence.
2. Declarations of Interest.
3. To consider Item – Town Council Website – Cllr N Clarke
4. Town Clerk Reports
 - a) January 2021 Accounts
 - b) Bank Reconciliations April 2020 – January 2021
 - c) Payments of Accounts from April 2020 – January 2021
 - d) PML Accountants Notice
 - e) Audit Update 2019/2020
 - f) Internal Audit Provision 2020/2021
 - g) Bank Signatories
 - h) DBS Checks
 - i) Recording of Meetings
 - j) Supplier Invoice Query

Members of the Committee 2020-2021:
Cllrs M Clarke, N Clarke (Dep. Chair), A Harris, T Hill, B Lewis, J Pratt,
R Smith (Chair)