

**Minutes of the Finance & Governance Meeting
held (electronically) on Thursday 27th May 2021**

Present: Cllr's M Clarke, N Clarke, T Hill, B Lewis, J Pratt, R Smith, L Tallon-Morris

Town Clerk: K Grabham

Assistant Clerk: S Watkins

In Attendance: Cllr J Manley

1. To appoint a Chairperson for the year 2021-2022

Cllr N Clarke was nominated as Chairperson for the year 2021-2022

Resolved: To appoint Cllr N Clarke as Chairperson for the year 2021-2022

2. Apologies for absence

None received

3. To receive Declarations of Interest

None received

4. To appoint a Vice Chairperson for the year 2021-2022

Cllr R Smith was nominated as Vice Chairperson

Resolved: To appoint Cllr R Smith as Vice Chairperson

5. To consider and approve item – Finance & Governance Committee Terms of Reference 2021-2022

Resolved: To accept and approve Finance & Governance Committee Terms of reference.

6. To set the calendar of meetings 2021-2022

The Clerk introduced the proposed dates and a discussion took place regarding the times and days of the committees. It was agreed for the dates proposed to stay the same, however for the start time to be moved to 6.30pm.

Resolved: To accept the proposed dates for meeting with the revised start time of 6.30pm