

**Minutes of the Finance & Governance Meeting**  
**Held (electronically) on Tuesday 30th June at 7.00pm**

Present: Cllrs M Clarke, N Clarke, A Harris, T Hill, B Lewis, J Pratt, R Smith

Clerk: Mr S Elder

Deputy Clerk: Mrs S Watkins

**1. Apologies for Absence**

None.

**2. Declaration of Interest**

None.

**3. To consider item – Progress Report on Annual Return 2020 (Back Brief as regards meeting with PML – Internal Auditor Resignation – Search for new Internal Auditor)**

It was proposed, seconded and carried that Cllr Smith, Chair of Finance and Governance Committee writes to PML in regards to compliance of brief, in particular the failure to deliver Monthly Reports to Council.

It was advised that the Internal Auditor that had been previously appointed by Council for 19/20 financial year had since withdrawn his services due to personal circumstances. Members were reminded that a second quote had been considered by Council from Mr Lyn Llewellyn at the time of the Internal Auditor appointment and was suggested that the Clerk makes enquiries with Mr Llewellyn as to whether he would be able to undertake the Internal Audit for Council for the 19/20 financial year. It was agreed that for 2020/2021 further Internal Auditor quotes are required and an internal Auditor is to be appointed as agreed by Council.

**Resolved to recommend:- To appoint Mr Lyn Llewellyn as the Internal Auditor for the 19/20 financial year at the agreed cost of £800.00.**

**Resolved to recommend:- Cllr R Smith to draft a letter for PML Accountants on behalf of the Finance & Governance Committee and for Members to have sight of the letter prior to the Clerk forwarding to PML.**

**4. Clerk's Report**

Nothing to report.

*The meeting concluded at 7.25pm*