



PORTHCAWL TOWN COUNCIL

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5th June 2020

To all Members of Council

Dear Councillor

You are summoned to attend a MEETING OF THE TOWN COUNCIL to be held electronically on **Thursday 11th June 2020 at 7.00pm. (Platform used will be Zoom).**

Yours sincerely

Scott Elder
General Manager/Town Clerk

AGENDA

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. To confirm and sign the Minutes of the 'Special' Meeting of Council held on 28th May 2020.
4. To confirm and sign the Minutes of the Annual Meeting of Council held on 28th May 2020.
.....Issue of documents to the Public
5. To consider any matters arising from the Minutes of the 'Special' Meeting of Council held on 28th May 2020 (for information purposes only).
6. To consider any matters arising from the Minutes of the Annual Meeting of Council held on 28th May 2020 (for information purposes only).

7. To adjourn, if necessary, to take Public Question Time.
8. To inaugurate Mayor and Deputy Mayor Consorts.
9. To consider item – Staffing Committee Meeting Vacancy (due to a Cllr resignation on committee).
10. For information only – Ratification Points from Delegation Team:-
 - A4106 (Newton Nottage Road) Residents Consultation at the agreed fee of £500.00.
 - Additional fees of £700.00 per month (for up to 4 months) for the appointed Architect to cover ongoing support for the Griffin Park Toilets Project.
 - Additional fees of up to £1,000 for the appointed Director to cover ongoing support for the Newton Nottage Road Project.
 - Opening of the John Street Disabled toilet facility initially when toilet facilities are deemed safe to re-open. Appropriate adjustments would be put in place including limited opening hours, sanitising protocols and an attendant on site.
11. To consider item – Signage – Porthcawl Cemetery (Images of BCBC current signage attached under separate cover) (Cllr N Clarke).
12. To consider item – Pledge for Porthcawl to become an exemplar town for Sensory Awareness (as deferred from the Full Council meeting held on 13th February 2020) (Cllr R Smith).
13. To consider item – Termination of contract between PML Accountants and Porthcawl Town Council at the end of June 2020 and the Clerk and Deputy Clerk to take responsibility for the accounts in partnership with the Chair of the Finance and Governance Committee.
14. To consider item – To research and purchase if appropriate the Xero accounting system to be used for Porthcawl Town Council Accounts.
15. Clerk's Report.

Dates of forthcoming committee meetings (held via Zoom Platform):-

- Staffing, 22nd June at 6.30pm.
- Finance & Governance, 22nd June at 7.15pm.
- Promoting Porthcawl, 23rd June at 6.30pm.
- Planning, 25th June at 6.30pm.
- Operations, 25th June at 7.15pm.

Introduction of Standing Order No. 3(d)

In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded from the meeting.

16. For information only – 'Delegated Decision Team' confidential update.