



## **PORTHCAWL TOWN COUNCIL**

16-18 Mary Street/16-18 Heol-Fair  
Porthcawl  
CF36 3YA

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1<sup>st</sup> October 2020

To all Members of Council

Dear Councillor

You are summoned to attend a MEETING OF THE TOWN COUNCIL to be held (electronically) on **Thursday 8<sup>th</sup> October 2020 at 7.00pm. (Platform used will be Zoom).**

Yours sincerely

**Sarah Watkins**  
**Assistant Town Clerk**

# **AGENDA**

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. To confirm and sign the Minutes of the Meeting of Council held on 3<sup>rd</sup> September 2020.
4. To confirm and sign the Minutes of the Meeting of Council held on 10<sup>th</sup> September 2020.  
.....Issue of documents to the Public
5. To consider any matters arising from the Minutes of the Meeting of Council held on 3<sup>rd</sup> September 2020 (for information purposes only).
6. To consider any matters arising from the Minutes of the Meeting of Council held on 10<sup>th</sup> September 2020 (for information purposes only).
7. To adjourn, if necessary, to take Public Question Time.

8. To consider e-mail correspondence received from Pippa Kestle, Asset and Compliance Surveyor, BCBC – Renewal of Griffin Park Community Hub Lease.
9. To consider item – Minutes of the Promoting Porthcawl Committee meeting held on 22<sup>nd</sup> September 2020.
10. To consider item – Minutes of the Finance and Governance Committee meeting held on 24<sup>th</sup> September 2020.
11. To consider item – Minutes of the Operations Committee meeting held on 24<sup>th</sup> September 2020.
12. To consider item – Report of the Internal Auditor for the Year End 31<sup>st</sup> March 2020.
13. To approve item – Annual Return for the Year End 31<sup>st</sup> March 2020.
14. To consider item – West Park Primary Representative vacancy (due to the resignation of Cllr P Winstanley).
15. To consider item – Porthcawl Regeneration (Cllr S Maitland-Thomas).
16. To consider e-mail correspondence received from Andrew Highway, Town Centre Manager, BCBC – Salt Lake Development.
17. To consider correspondence received from John Bader and associated e-mail from Leighton Jones – Independent Remuneration for Wales – Draft Annual Report 2021/22.
18. To consider item – Alternative/Virtual Christmas Period (Cllr T Hill).
19. To consider item – Apprenticeship Scheme (Cllr M Chegwen).
20. To consider e-mail correspondence received from Kate Ashbrook - Renewal of annual subscription for the Open Spaces Society at a cost of £45.00.
21. For information – Report received from the New Road Allotment Society.
22. To consider item – Temporary closure of Town Council Office due to increase in COVID cases and lone working policy (Cllr B Jones).
23. To approve invoice for Credu Charity at the cost of £7,798.15.
24. Clerk's Report.

***Introduction of Standing Order No. 3(d)***  
***In view of the confidential nature of the business about to be transacted***  
***it is advisable in the public interest that the public be temporarily***  
***excluded from the meeting.***

25. To consider item – Private and Confidential minutes of the Full Council meeting held on 10<sup>th</sup> September 2020.
26. To consider item – Minutes of the Staffing Committee Meeting held on 17<sup>th</sup> September 2020.
27. To consider item – Permission to proceed with Town Clerk recruitment following guidance from HR Dept.