

PORTHCAWL TOWN COUNCIL



MINUTES OF THE MEETING OF COUNCIL HELD ON THURSDAY, 11th JULY 2019

PRESENT

COUNCILLORS: G Walter (Mayor)

| | |
|--------------------|-------------------|
| M Clarke | R Leonard-Davies |
| N Clarke | S Maitland-Thomas |
| L Desmond-Williams | R Smith |
| T Hill | L Tallon-Morris |
| B Jones | A Thomas |
| R Lee | C Wintle |

CLERK: A Thomas

In Attendance: P Bowen (DSO)

56. To receive apologies for absence.

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|---------------------|------------|
| Cllr S Aspey | (Personal) |
| Cllr M Emment-Lewis | (Personal) |
| Cllr A Harris | (Personal) |
| Cllr B Lewis | (Personal) |
| Cllr P Winstanley | (Personal) |

57. To receive Members' Declarations of Interest in respect of business to be transacted.

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|-------------------------|---|
| Cllr M Clarke | Agenda Item 16, Personal – Member of BCBC |
| Cllr N Clarke | Agenda Item 11, Secretary of RNLI Fundraising |
| Cllr L Desmond-Williams | Agenda Item 16, Personal - Member of BCBC |
| Cllr T Hill | Agenda Item 8a, Personal – Member of Porthcawl Museum |
| Cllr B Jones | Agenda Item 8a, b & c, Personal |
| Cllr S Maitland-Thomas | Agenda Item 14, Personal – Member of BCBC |
| Cllr L Tallon-Morris | Agenda Item 8a, Personal – Member of Porthcawl Museum |
| Cllr G Walter | Agenda Item 8a, Personal – Member of Porthcawl Museum |
| Cllr R Leonard-Davies | Agenda Item 8a, Personal – Member of Porthcawl Museum |
| | Agenda Item 11, Personal – 1 st Nottage Scouts |

58. **To confirm and sign the Minutes of the Meeting of Council held on 13th June 2019.**

Resolved: To confirm and sign the minutes of the Full Council meeting held on 13th June 2019 as a true and accurate record.

59. **To consider any matters arising from the Minutes of the Meeting of Council held on 13th June 2019 (for information purposes only).**

No matters arising.

60. **To adjourn, if necessary, to take Public Question Time.**

No questions received.

61. **To note for information Mayoral Announcements and Engagements:**

Resolved: To note for information only.

62. **To approve item Annual Report 2018 – 2019.**

Resolved: To approve Annual Report 2018 – 2019 with alterations specified at Full Council meeting, 11th July 2019.

63. **To consider item – Grant Applications as presented:**

a) Porthcawl Museum

Members acknowledged that Porthcawl Museum is an important part of the town and the rich history of Porthcawl. The amount requested by Porthcawl Museum is £6000.00 to purchase security fencing for the outer yard. Members agreed to award the grant of £6000.00 to Porthcawl Museum.

Resolved: To award a grant to Porthcawl Museum for £6000.00 to purchase security fencing.

b) Porthcawl Truck Gathering

Members acknowledged that Porthcawl Truck Gathering event attracts significant visitors to the town. The amount requested by Porthcawl Truck Gathering is £500.00 to pay for St John's First Aid for 10th & 11th August 2019. Members agreed to award the grant of £500.00 to Porthcawl Truck Gathering.

Resolved: To award a grant to Porthcawl Truck Gathering for £500.00 to pay for St John's First Aid for 10th & 11th August 2019.

c) Col Canto

Members acknowledged the work of Col Canto. The amount requested by Col Canto is £500.00 to pay for travel/accommodation costs for a St David's Day type concert at Letchworth, Hertfordshire. Members are not prepared to award grants for

travel/accommodation costs. However, members agreed to award £200.00 for the Accompanist.

Resolved: **To award a grant of £200.00 to Col Canto for the Accompanist and rehearsal time prior to the event.**

64. To consider item Minutes of the Staffing Committee Meeting held on Monday, 17th June 2019 at 7.00pm.

No matters arising.

Resolved: **To accept recommendation of the Staffing Committee**

65. To consider item Minutes of the Finance & Governance Committee Meeting held on Monday, 17th June at 7.15PM.

No matters arising.

Resolved: **To accept recommendation of the Finance & Governance Committee**

66. To consider item Minutes of the Promoting Porthcawl Committee Meeting held on Monday, 17th June at 7.30pm and Thursday, 4th July at 7.00pm.

The Chairperson of the Promoting Porthcawl Committee read out the recommendations to Members.

Minutes 3 – To consider item – Grant Applications as presented:

Members discussed the applications previously in the meeting.

Agenda Item 8.

Porthcawl Museum.

Porthcawl Truck Gathering.

Col Canto.

a) Porthcawl RNLI

Members acknowledged the invaluable work the RNLI does. Members discussed the application for financial assistance and agreed to grant Porthcawl RNLI £500.00 [Sponsorship] to facilitate the purchase of public address system also for Porthcawl Town Council to receive public recognition.

Resolved: **To award a grant to Porthcawl RNLI for £500.00 to facilitate the purchase of public address system.
Sponsorship Grant.**

b) Porthcawl Girlguides

Members discussed the application from Porthcawl Girlguides towards building costs of existing rebuild. Members acknowledged that Porthcawl Girlguides had already received £20k from Porthcawl Town Council in 2017. Members also acknowledged that Porthcawl Girlguides are undertaking fundraising events.

Resolved: **To award a grant to Porthcawl Girlguides for £2500.00 towards the cost of the rebuild of Porthcawl Girlguides Hall.**

c) 1st Nottage Scouts

Members discussed the work of Nottage Scouts and their request to complete recent disabled access improvements. Members agreed to grant £570.00 [Sponsorship] to add a safety rail to the new rear access door – Porthcawl Town Council to receive public recognition.

Resolved: **To award a grant to 1st Nottage Scouts for £570.00 to add a safety rail to the new rear access door. Sponsorship Grant.**

Minute 4 – To consider item – Recommendation of the Revive & Thrive Report (Copy of Report attached for information only) – Investigate various place solutions currently being implemented by other town to see which would or could benefit Porthcawl (as deferred from the Promoting Porthcawl meeting held on 25th April 2019).

Members discussed the recommendations of the Revive & Thrive Report. Members discussed the lack of signage on M4 – in particular visitors passing Porthcawl and travelling onwards to other seaside destinations. Members agreed that brown tourist signs on the M4 would be beneficial to attract more visitors to Porthcawl. The Deputy Mayor stated that signs on motorways must be placed on private land and not on the motorway. Local authorities will not place signs on motorways as these signs distract motorists.

The Town Clerk pointed out that Projects Officer is consulting with a signage specialist. The PO to look at other signage alternatives.

Minute 5 – To consider item – Recommendation of the Revive & Thrive Report (Copy of Report attached for information only) – Bring all relevant stakeholders together to form a town centre partnership which can take a strategic view on moving the town forwards and can unify initiatives to under one banner (as deferred from the Promoting Porthcawl meeting held on 25th April 2019).

Members discussed the recommendations of the Revive & Thrive Report. Members agreed an initial meeting would be useful – at this meeting decisions will be made which stakeholders to invite. The Town Clerk agreed to arrange the initial meeting.

Minute 6 – To consider item – Placement of flowers/hanging baskets/tubs around Nottage Village (Cllr T Hill).

Members discussed the current arrangement for hanging baskets and other flowers within the town. Members agreed that other wards within the town should be included for floral displays.

Members acknowledged that placement of flowers/hanging baskets/tubs in Nottage for this Summer is not possible due to permissions. However, members agreed that Summer 2020 each ward should have floral displays. Members agreed to contact Community Garden Groups to ask for their involvement in each ward.

Resolved: To accept the recommendation under Minute 6

Minute 7 – To consider item – Decorative Lighting Update

Members acknowledged the need to improve Christmas lighting for 2019. Members of the Promoting Porthcawl Committee are due to meet with Centregreat to look at lights for Christmas 2019.

Members noted that current Christmas lights are owned by Porthcawl Town Council.

Minute 8 – To consider and approve the new Financial Assistance application process and form (separate booklet attached).

Members acknowledged that the old process needs to be easier for applicants to complete with greater clarity for all. Members gratefully received the new process and will formally approve at the next Full Council meeting.

67. To consider item Minutes of the Operations Committee Meeting held on Monday, 17th June at 7.45pm.

The Chairperson of the Operations Committee read out the recommendations to Members.

Minute 5 – To consider and approve item Terms of Reference – to include discussion on structure of future meetings of the Committee.

Members were in agreement that the terms of reference were relevant to the Operations Committee.

Minute 7 – To consider item Report of the Projects Officer – John Street Toilets.

Members considered the report from the PO and concluded an initial meeting would be beneficial to secure the long term plan for John Street toilets.

Resolved: To approve all recommendations of the Operations Committee Meeting

68. To note for information Report from Porthcawl SHOUT Forum, 7th June 2019 (Cllr G Walter)

Members discussed the cleanliness of John Street toilets and noted the toilets were not as clean as they should be. Members agreed to visit the toilets when in Porthcawl and report any issues immediately to the PO.

Members agreed that signage should be placed in John Street toilets asking visitors of the toilets to keep them clean and to dispose of any rubbish carefully.

69. To consider item email correspondence Griffin Park Pavilion Association – future working together

Members discussed the cost of keeping the park open [£25,000.00 per year]. Serious consideration should be given to keep the park open. Members agreed a meeting would be useful to carefully discuss all options; possible group to run Griffin Park Pavilion Association.

Resolved: To write to Mr Lenihan to note that discussion have already taken place with Cllr B Jones and that the matter is progressing.

70. To consider item email correspondence C. Jones, Grasshopper – Land East of Danygraig – Request to provide presentation to Council

Members discussed the contents of the email and the request to meet with the Barratts team to talk through early proposals.

Members stated that discussions with Barratts at this stage is premature as the proposed site is not on the LDP, also alarming residents at this stage is not necessary as the development is a number of years away.

Members agreed that a letter be sent to Barratts thanking them for their offer to attend Full Council meeting, however it is too early to consider. Ask Barratts to contact Porthcawl Town Council in the future for a meeting.

Resolved: To respectfully decline the presentation at this time

71. To consider item email correspondence Andrew Highway, Towns Centre Manager, Planning Development Brief New Food Store, Porthcawl (copy of brief available from Town Council Office).

Members noted the email and the process adopted informing Porthcawl Town Council of the New Food Store Site on Salt Lake. Members were disappointed to be informed via the Town Centre Manager at BCBC of the New Food Store Site at Salt Lake. Members agreed that a public consultation should be arranged as soon as possible so residents can view the development and be properly consulted.

Members agreed that a letter be sent to Head of Regeneration, Cabinet Member (Charles Smith) and Huw David requesting a public consultation. The letter to express concerns regarding the process of communicating the development at Salt Lake - residents not able to have their say.

Resolved: To respond to Cllr Charles Smith (Cabinet Members) with a copy to Andrew Highway and Cllr Huw David (Leader), advising that Porthcawl Town Council are pleased to see regeneration

progressing, and will expect a future public consultation specifically on the food store and its location.

72. To consider item email correspondence Parking Enforcement Legislation John Street (Cllrs B Jones, L Desmond-Williams, T Hill and R Smith).

Members considered the email correspondence from Councillors. Members noted that special legislation is required to issue parking tickets at John Street. Members noted that BCBC applied for special legislation some years ago, However John Street was not considered at this time.

Members agreed that the same legislation should be given to Porthcawl Town Council. Members are aware of the approximate cost, £5,000.00 - £7,000.00.

Resolved: **The Town Clerk to write to Mr P Angel, BCBC requesting support for special legislation.**

73. To approve item amendment to Mayoral Protocol. To insert 'if neither the Mayor or Deputy Mayor can attend, the invitation should be passed to the previous past Mayor before the invitation is declined'.

Members agreed to the amendment to Mayoral Protocol.

Resolved: **Insert to Mayoral Protocol 'if neither the Mayor or Deputy Mayor can attend, the invitation is passed to the previous past Mayor before the invitation is declined'.**

74. Clerk's Report.

- Blue Plaque Scheme Working Group Members

Members agreed that a working group should be set up. Cllr S Maitland-Thomas volunteered to join the working group as a local historian. Contact should be made with Porthcawl Museum and Porthcawl Civic Trust inviting a member from each organisation for the working group.

Cllr G Walter to represent Porthcawl Town Council. The Town Clerk to contact Porthcawl Museum and Porthcawl Civic Trust to invite a member to join the working group.

- HM Revenue & Customs – Councillor Allowance

Members were reminded by the Town Clerk that PAYE form must be completed so Councillors can be taxed at source to avoid any Town Council penalties.

The meeting concluded at 8.35pm