

# PORTHCAWL TOWN COUNCIL



## MINUTES OF THE MEETING OF COUNCIL HELD (ELECTRONICALLY) ON THURSDAY, 12<sup>th</sup> NOVEMBER 2020

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### PRESENT:

COUNCILLORS:	B Jones (Mayor)	
	M Chegwen	T Hill
	M Clarke	R Lee
	N Clarke	B Lewis
	L Desmond-Williams	J Pratt
	M Emmet-Lewis	R Smith
	A Harris	C Wintle
	S Maitland-Thomas	

ASSISTANT CLERK: S Watkins

### 135. To receive apologies for absence

No apologies received.

### 136. To receive Members' Declarations of Interest in respect of business to be transacted

Cllr N Clarke	Agenda items 6 & 9	Personal, BCBC Member
Cllr M Clarke	Agenda items 6 & 9	Personal, BCBC Member
Cllr B Jones	Agenda items 9 & 15	Personal, BCBC Member

### 137. To confirm and sign the Minutes of the Meeting of Council held on 8<sup>th</sup> October 2020

**Resolved:** To confirm and sign the Minutes of the Meeting of Council held on 8<sup>th</sup> October 2020 as a true and accurate record.

### 138. To consider any matters arising from the Minutes of the Meeting of Council held on 8<sup>th</sup> October 2020 (for information purposes only).

No matters arising.

**139. To adjourn, if necessary, to take Public Question Time**

No members of the public present at the meeting.

**140. To consider correspondence received from Nicola Bunston, Consultations Engagement and Equalities Manager, BCBC and associated letter received from Councillor Huw David. Leader of Council, BCBC – Fit for the Future Consultation**

**Resolved: That Councillors look though the ‘Fit for the Future Consultation’ and respond to Nicola Bunston individually if they wish to do so.**

**141. For information - Minutes of the Griffin Park Toilets meeting held (electronically) on 12th October 2020**

Cllr M Clarke read through the minutes. Members were reminded that the cost for the Griffin Park Toilets rebuild is £86,000 and that this cost has already been budgeted for in the precept. It was discussed that there would be additional costs for the base for the modular building, however the costs remain the same as envisaged by Council in 2017.

**Resolved: To note for information.**

**142. To consider item - Expression of Interest Griffin Park (Cllr M Clarke)**

It was explained that an Expression of Interest for Griffin Park comes at no cost or commitment to the Town Council.

**Resolved: That the Clerk proceeds with an Expression of Interest for Griffin Park.**

**143. For information - E-mail correspondence received from John Rees, Operations Officer, Cleaner Streets/Street Scene Section, BCBC – Gumdrop Bins Update**

Some Members raised concerns regarding moving the Gumdrop bins to an alternative location and suggested obtaining some further clarification from BCBC initially.

**Resolved:- To note for information, however, the Clerk to seek some further information from BCBC in relation to moving the bins.**

**144. To consider item – Annual Review of Newton Allotment Tenancy Fees 2021 (currently £15.00 for half plot and £30.00 for full plot)**

**Resolved:- That the Newton Allotment Fees remain the same for 2021 (£15.00 half plot and £30.00 full plot).**

**145. For information only - Report of Porthcawl Town Council Grass Cutting schedule 2020/2021 (attached) (Cllr B Jones)**

It was suggested that the new contractors for the grass cutting at the Cemetery should be informed that care must be taken on furniture around graves.

**Resolved: To note for information.**

**146. For information only - Report on Porthcawl Town Council '10' pledges (Cllr B Jones)**

Members were informed that some pavements in various areas were in poor condition, however, BCBC are currently in the process of making some improvements. Members were reminded that the pavements in Porthcawl fall under the remit of BCBC.

An idea was brought forward for free parking in the car parks in Porthcawl. Following discussion it was agreed to revisit this pledge of '30 minutes free parking' with BCBC and to place an agenda item on a future Operations Committee meeting for Members to discuss this item further.

It was discussed that Council should request intermittently each year to look at the Toilets Project at Newton purely to check if this project can be pursued.

**Resolved: To note for information.**

**147. For information only - Post completion report on refurbishment of Porthcawl Subway (Cllr B Jones)**

It was mentioned that the mirror in the Subway requires cleaning and that BCBC had advised some time ago that they were going to renew the mirror. It was agreed that the Clerk contacts BCBC to obtain an update on the mirror replacement timescales.

**Resolved: To note for information.**

**148. To consider item - Newton and Griffin Park Play Areas – Partnership Project with BCBC (Cllr M Clarke)**

Members were reminded that as part of the Porthcawl Town Council pledges that an accessible roundabout would be installed at Griffin Park. It was advised that BCBC are looking to replace equipment in Griffin Park and are keen to form a partnership with Porthcawl Town Council for this project. It was further advised that this project is currently not progressing as Council need to follow the tender process initially.

A Member advised that a S106 is now available to be drawn down to help with the funding for some new equipment at Newton Play Park. In order to progress works Cllr M Clarke advised that he would provide a specification of works and three quotes invitations to the Clerk.

It was advised that this project would be in addition to the proposal on the forthcoming Vision & Budget agenda for discussion.

**Resolved:** That the Clerk obtains three quotes for the replacement equipment at Newton Park.

**Resolved:** That the Promoting Porthcawl Committee and the Clerk have delegated authority to determine the chosen quote for replacement equipment for the Newton Play Park area.

**149. To consider item - John Street Toilets (Cllr B Jones)**

Members agreed to defer this item to the Private and Confidential section of the agenda due to information being received following the agendas being posted.

**150. To consider item - Approval of draft tender (attached) for publication to secure cleaning contractor for the new Griffin Park Toilets. Delegate Clerk to run the tender process with successful contractor selection by Operations Committee (Cllr B Jones)**

It was suggested to change to invoice quarterly not to pay in advance and that Cleaning Attendants should be responsible for coinage, however the doors should be fitted with an accounting mechanism initially.

It was further discussed that twice a day for the cleaning schedule would be insufficient due to the high volume of traffic that visit John Street public conveniences.

**Resolved:-** To present draft tender to the next Operations Committee to fully determine.

**151. To consider item - Approval of Healthmatic Maintenance charge of £3504 plus VAT per annum for new Griffin Park Toilets which includes: (Cllr B Jones)**

- Two monthly visits preventative maintenance.
- Preventative maintenance of all Wallgate equipment.
- All necessary parts up to the value of £1,000

**Resolved:** To place this item on the agenda for the Full Council in December.

**152. To consider item - 'Pay to Use' charge for the new Griffin Park Toilets (Cllr M Clarke)**

Concerns were raised as to whether it would incur any costs to change the pay to use machine should Council increase the charges at any time.

**Resolved:** To charge 40p and for the pay to use machine to be 'single coins usable' for Griffin Park Toilets.

**153. To consider item - Final costings for Griffin Park Toilets (Cllr M Clarke)**

This item was discussed under minute number 151.

**154. To consider item - Porthcawl Regeneration (as deferred from the Full Council meeting held on 8th October 2020) (Cllr S Maitland-Thomas)**

The development plans for the regeneration of Salt Lake Porthcawl were discussed and Members raised concerns that the Porthcawl residents do not have their views heard in any of the regeneration plans that are determined ultimately by BCBC.

It was discussed that a group of Town Councillors, Borough Town Councillors or the entirety of Porthcawl Town Council Members should be involved in the regeneration discussions which relate to Porthcawl.

Following discussion:-

**Resolved: That two Members of Porthcawl Town Council represent the BCBC Regeneration Board. Two Members to be determined.**

**Resolved: That Councillors S Maitland-Thomas and J Pratt drafts a letter and forwards to the Clerk to submit to Mark Sheppard and Huw David at BCBC.**

**155. Clerk's report**

The Clerk advised Members that Graham Walter and Sean Aspey had both resigned as Councillors from Porthcawl Town Council on 12<sup>th</sup> October as per the e-mail notification sent to all Members on 13<sup>th</sup> October.

The current signatories are not yet fully in place and no payments can be made at the moment on behalf of Council. The last of the four signatories is due to sign the required paperwork with the bank at the beginning of next week and following this it will take approximately a further ten working days or more for the new signatories to be able to begin making any payments.

I have had a request from the local press to provide them with specific invoice details. I intend to seek some legal advice as to how much information the Town Council can provide on this and I will update Council accordingly if required.