

PORTHCAWL TOWN COUNCIL



**MINUTES OF THE MEETING OF COUNCIL
HELD ON THURSDAY, 12th SEPTEMBER 2019
6.45pm at the Stage Door, Grand Pavilion, Porthcawl**

PRESENT

COUNCILLORS: G Walter (Mayor)

S Aspey	R Leonard-Davies
L Desmond-Williams	B Lewis
M Emmet-Lewis	R Smith
A Harris	L Tallon-Morris
T Hill	P Winstanley
B Jones	C Wintle
M Chegwen	

CLERK: A Thomas

In Attendance: P Bowen (DSO)

75. To receive apologies for absence.

Cllr M Clarke	(Personal).
Cllr N Clarke	(Personal).
Cllr R Lee	(Personal).
Cllr S Maitland-Thomas	(Personal).
Cllr A Thomas	(Personal).

76. To receive Members' Declarations of Interest in respect of business to be transacted.

Cllr M Emmet-Lewis	Item 10, 11	Personal - Town Twinning Member
Cllr B Lewis	Item 11	Personal – Town Twinning Member
Cllr P Winstanley	Item 11	Personal – Town Twinning Member

77. To consider item update Report South Wales Police – Sgt. David Rees.

The Mayor welcomed Sgt Rees to the meeting. Sgt Rees stated the Summer season had been particularly busy this year assisting with various events. Sgt Rees stated his team has been reduced by one PC. Sgt. Rees gave a brief description of policing in Porthcawl and highlighted the success of PACT meetings, in particular speedy response by residents reporting crime.

(Cllr B Jones arrived).

Sgt Rees mentioned forthcoming events in Porthcawl (Elvis Festival) also Knife Amnesty and Stop & Search.

Members thanked Sgt. Rees for attending the meeting and providing an update on policing in Porthcawl.

78. To confirm and sign the Minutes of the Meeting of Council held on 11th July 2019.

Resolved: To confirm and sign the minutes of the Special meeting of Council held on 11th July 2019 as a true and accurate record.

79. To consider any matters arising from the Minutes of the Meeting of Council held on 11th July 2019 (for information purposes only).

Agenda Item 66 - Minute 5

To amend the paragraph so that it reads

‘Members discussed the recommendations of the Revive & Thrive Report. Members agreed an initial meeting would be useful – at this meeting decisions will be made which stakeholders to invite. *The meeting would consist of a small number of organisations.* The Town Clerk agreed to arrange the initial meeting and to inform Members of meeting details.’

Invoke Standing Order No. 3(w)

To vary the order of the agenda.

Members agreed to vary the order of the agenda, given the special circumstances that the meeting had started earlier at 6.45pm to allow the member of the public to take part in the meeting.

80. To adjourn, if necessary, to take Public Question Time.

A member of the public attended the meeting with questions. The Mayor advised that he would send a written response in line with protocol.

81. To note for information Mayoral Announcements and Engagements:

Resolved: To note for information only.

82. To consider item Minutes of the Finance & Governance Committee Meeting held on 25th July 2019.

Cllr R Smith went through the minutes and recommendations of the meeting.

Resolved: To accept all the recommendations of the Finance & Governance Committee.

83. To consider item Minutes of the Operations Committee held on 25th July 2019.

Cllr S Aspey went through the minutes of the meeting.

Cllr Aspey stated a more comprehensive report would be available at the next meeting.

There were no recommendations from the meeting.

84. To consider item Minutes of the Promoting Porthcawl Committee Meeting held on 2nd September 2019.

Cllr Hill went through the minutes and recommendations of the meeting.

Cllr M Emmet-Lewis stated a 'Thank you' letter had been sent to the Museum from the Town Twinning Association.

Resolved: To accept all the recommendations of the Promoting Porthcawl Committee.

85. To retrospectively approve item invoice Town Twinning Anniversary Celebrations at a cost of £2269.55.

Members acknowledged the 20th Anniversary of the Town Twinning.

The Clerk asked Members to clarify if the remaining amount of £230.45 was still available to Town Twinning.

Some Members questioned the content of the invoice and confirmation was sought that the costs were only relating to the visitors.

Resolved: To retrospectively approve item invoice Town Twinning Anniversary Celebrations at a cost of £2269.55.

86. To consider item Report on Griffin Park Health & Well-Being Centre – Management of Site.

Members considered the report on Griffin Park Health & Well-Being Centre – Management of Site. Members discussed the recommendations of the report:

1. To delegate accountability for the Health & Wellbeing Centre to the Clerk with day to day coordination of its use to Veterans Hub committee member Susan Butler as part time Centre Coordinator/Caretaker.

Resolved: Accountability for Health & Wellbeing Centre to be given to the Town Clerk. Day to day coordination to be allocated to Susan Butler, Centre Coordinator/Caretaker.

2. To authorise payments to Centre Coordinator/Caretaker.

Resolved: To authorise payments to Centre Coordinator/Caretaker.

3. Review comparative rates table and set a hire charge tariff for the centre.

Members considered the charges from various venues. Members agreed the tariff should be comparable to other venues which will encourage use by charity and community groups.

Resolved: **Venue charges for Griffin Park Health & Well-Being Centre: £10.00 per hour, £35.00 for Half Day/Evening, Full Day £60.00, to review in 6 months.**

4. The Clerk to draft and issue an appropriate management/user agreement that is also compatible with the terms of the lease with Bridgend CBC and PTC.

Resolved: **The Clerk to draft and issue an appropriate management/user agreement compatible with the terms of the lease with Bridgend CBC and PTC.**

5. To provide a suitable telephone number and email address for enquiries for the Centre Coordinator/Caretaker.

Resolved: **The Clerk to purchase 'Pay As You Go' mobile telephone for Centre Coordinator/Caretaker and set up suitable email address. Enquiries for the venue to be directed to Centre Coordinator/Caretaker.**

87. To consider item Report Town Council Maintenance.

Members discussed the report and agreed that local contractors should be used (where possible) to undertake maintenance relating to the Town Council.

Members acknowledged the recommendations for council in particular the management of contracts.

Resolved: **To tender for a contractor to deal with the ad-hoc maintenance of the Town Council. Once agreed, the Town Clerk with support from the Projects Officer to manage the contract, with a reporting mechanism to the Operations Committee.**

Members considered the viability of keeping the town council vehicle and discussed the three options.

Resolved: **To purchase the vehicle outright at a cost of £17,297.74 then sell the vehicle.**

Members discussed the equipment in storage and recommendations presented.

Resolved: **The current equipment to be included as part of the maintenance tender**

88. To consider item request for Beach Signage (Cllr L Desmond-Williams).

Members were reminded of the dangers of the town beach: tidal effects, rip tide etc. Members agreed that the current signage is too small with visitors often rushing to the beach without noticing current signage. Cllr Desmond-Williams advised that she had

raised this item at the recent Coastal Partnership meeting and had been met with the response that the Coastal Partnership believe that the current signage is inadequate and do not think there needs to be improved signage.

Members were informed that the town beach contractor had not yet finished agreed works. Members acknowledged that current signage is not the finished product. Contact will be made with the Highways Department for an update.

Resolved: To review beach signage December 2019

89. To consider item request for signage ‘Cyclists Dismount’ located at entrance to subway (Cllr S Maitland-Thomas).

Members acknowledged cyclists are riding through the subway linking Station Hill with John Street. Members agreed that clear signage is needed immediately stating ‘Cyclists Dismount’ to avoid accidents with pedestrians.

The Town Clerk to write to BCBC stating the item discussed at Full Council meeting and requesting bilingual signs to be placed at both ends of the subway above waterline stating ‘Cyclists Dismount’.

Resolved: The Town Clerk to write to BCBC requesting bilingual signs to be placed at both ends of the subway ‘Cyclists Dismount’.

90. To consider item email correspondence N. Bunston, Bridgend CBC – Budget Consultation 2019.

Members considered the email and acknowledged that BCBC face making difficult decisions.

Cllr L Desmond-Williams did attend the Town & Community Council Forum and advised that BCBC have a diminished budget.

Following discussion

Resolved: The Town Clerk to invite N Bunston and the Consultation Team to the next Full Council meeting to talk through the consultation – strictly 15 minutes only.

91. To consider item correspondence H. Kester, Awen Cultural Trust – Request for Funding.

Members considered the correspondence and agreed that internal works would benefit the visitors/residents more than external works. The Town Clerk advised Members that £10k had been set aside for such works.

Members noted that savings that would be provided by upgrading the lighting to LED and that if carried out Awen could perhaps then use the savings to purchase their own digital screens.

Following discussion

Resolved: To grant £10,000 to the Grand Pavilion to assist with the LED Lighting Project

92. To note for information SHOUT Report (Cllr G Walter).

Resolved: To note for information.

93. To note for information Chamber of Trade Report (Cllr T Hill).

Resolved: To note for information.

94. To consider item Town and Community Council Forum Meeting 29th July 2019 (Cllr L Desmond-Williams).

Members were informed that the forum was an exact replica of last year: Update and Budget Consultation 2019 – Engagement with Town and Community Councils.

Members acknowledged that BCBC (N Bunston and the Consultation Team) will be attending the next Full Council meeting to provide an update on Budget Consultation 2019.

95. To consider item correspondence Mrs L Edwards, Town Clerk, Bridgend CBC – Bridgend Town Centre Bus Station.

Members considered the correspondence from Bridgend Town Council and agreed that after careful consideration Porthcawl Town Council will not be contributing financially to Bridgend Bus Station.

Resolved: The Town Clerk to write to Bridgend Town Council stating Porthcawl Town Council will not be contributing financially to Bridgend Bus Station.

96. To approve item Financial Assistance Application Pack – information, criteria, application form.

Members acknowledged that the existing process needed to be improved for applicants to ensure clarity and understanding of the process. The new process has been improved significantly with two distinct application processes; (Large Grant Application and Small Grant Application). Members agreed the process for each application will be quicker and clearer for applicants.

Resolved: To approve item Large Grant Application programme. To approve item Small Grant Application programme.

97. To consider item email correspondence M Minhinnick, Sustainable Wales “Local Energy Group urges Bridgend CBC to declare ‘climate emergency’ and adopt an action plan”.

Members considered the correspondence from Bridgend Local Energy Group and backed by Sustainable Wales and SUSSED Wales.

Members agreed that the Town Clerk write to BCBC encouraging their support to adopt a Climate Emergency Declaration.

Resolved: The Town Clerk to write to BCBC encouraging their support to adopt a Climate Emergency Declaration.

98. Clerk's Report

Members were informed of two Formal Complaints received by Porthcawl Town Council.

The Town Clerk to be keep Members informed of any developments.

The meeting concluded at 8.40pm