

# PORTHCAWL TOWN COUNCIL



## MINUTES OF THE MEETING OF COUNCIL HELD ON THURSDAY, 13<sup>th</sup> FEBRUARY 2020 7.00pm at Griffin Park Health & Wellbeing Centre, Porthcawl

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### PRESENT:

COUNCILLORS: G Walter (Mayor)

M Chegwen	B Jones
M Clarke	B Lewis
N Clarke	S Maitland-Thomas
M Emmet-Lewis	R Smith
A Harris	L Tallon-Morris
T Hill	C Wintle

CLERK: Mrs S Watkins

In Attendance: P Bowen (DSO)

### 165. To receive apologies for absence.

Cllr P Winstanley	(Personal).
Cllr S Aspey	(Personal).
Lee	(Personal).
Cllr L Desmond-Williams	(Personal).

### 166. To receive Members' Declarations of Interest in respect of the business to be transacted.

Cllr M Emmet-Lewis	Agenda Item 27 – Personal, Member of Porthcawl Chamber of Trade.
Cllr L Tallon-Morris	Agenda Item 27 – Personal, Member of Porthcawl Chamber of Trade.
Cllr A Harris	Agenda Item 17 & 18 – Personal, Member of Porthcawl Community Gardening Club.

### 167. To confirm and sign the Minutes of the Meeting of Council held on 9<sup>th</sup> January 2020.

Resolved: **To confirm and sign the Minutes of the Meeting of Council held on 9<sup>th</sup> January 2020.**

**168. To consider any matters arising from the Minutes of the Meeting of Council held on 9<sup>th</sup> January 2020 (for information purposes only).**

No matters arising.

**169. To adjourn, if necessary, to take Public Question Time.**

No questions received.

**170. To note for information Mayoral Announcements and Engagements:**

**Resolved: To note for information only.**

**171. To determine item – Confirmation of Mayor Elect 2020 – 2021.**

It was proposed by Cllr M Clarke and seconded by Cllr M Chegwen that Cllr B Jones be Mayor Elect for 2020 – 2021. No other nominations were received.

**Resolved: Cllr B Jones chosen as Mayor elect for 2020 – 2021.**

**172. To consider item – Committee Meeting Vacancies:**

- Planning Committee
- Finance & Governance Committee

Planning Committee: No members volunteered for the Planning Committee. Leave position vacant.

Finance & Governance: Cllr G Walter put himself forward for the vacancy on the Finance & Governance Committee.

**Resolved: Cllr G Walter to be a member of the Finance & Governance Committee.**

**173. To note for information – Report of the Porthcawl Shout Forum (Cllr G Walter).**

**Resolved: To note for information only.**

**174. To consider item – Minutes of the Operations Committee meeting held on 16<sup>th</sup> January 2020.**

Cllr B Jones went through the minutes and recommendations of the meeting.

Cllr B Jones explained to Members that S Bentley, Bentley Design Management Ltd are very experienced in design engineering.

Members were informed a grant of £50k had been secured with a further £20k grant applied for. Approximate total cost being £80k.

**Resolved: S Bentley to proceed with instructing a Structural Engineer to inspect gable on John Street toilets.**

**Resolved:** S Bentley be instructed to create a final design for John Street toilets, liaising with the Projects Officer for Project Management.

**Resolved:** That the Clerk proceeds with the CAT Transfer for John Street toilets subject to the Town & Community Grant funding application being successful.

*Members were informed that the Town & Community Grant funding had been successful.*

Page 2 – Item 4 - To consider item – Project Officer Report January 2020.

The paragraph reads:

It was advised that the current cleanliness of the toilets is *exceptional* and was agreed by Members that commercial cleaners are unquestionably required for the contract cleaning for the public toilets in Porthcawl.

The paragraph should read:

It was advised that the current cleanliness of the toilets is *unacceptable* and was agreed by Members that commercial cleaners are unquestionably required for the contract cleaning for the public toilets in Porthcawl.

**Resolved:** To support the pedestrian signage in principle, however, subject to distinct initial costings being obtained for the pedestrian signage including installation costs and to present this information to a future Operations Committee meeting for consideration. Further information to be provided from Mr A Highway, Town Centre Manager, regarding types of signs and locations.

**175. To consider item – Minutes of the Finance & Governance Committee meeting held on 23<sup>rd</sup> January 2020.**

Cllr A Harris went through the minutes and recommendations of the meeting.

**Resolved:** Porthcawl Town Council to assist with any enquiries from EU Nationals and to place a copy of the promotional material in the Town Council notice board and website.

**Resolved:** That the Clerk arranges a meeting with the Chair of the Finance and Governance Committee. Cllr R Smith, to check as to whether the financial procedures for the Town Council office are adequate.

**Resolved:** To give thanks to Cllr M Clarke for all his sustained efforts on the Finance & Governance Committee.

**176. To consider item – Minutes of the Promoting Porthcawl Committee meeting held on 3<sup>rd</sup> February 2020.**

Cllr T Hill went through the minutes and recommendations of the meeting.

Members were reminded of the new grant funding application process at PTC. Members were disappointed that no funding will be provided to the Miners Eisteddfod for the Welsh Open Brass Band Championship Event as in the past the organisation has attracted many visitors to Porthcawl town.

**Resolved:** To thank the Miners Eisteddfod for their application and to advise them that due to the current financial constraints of Council that Porthcawl Town Council is not in a position to provide any funding for the Welsh Open Brass Band Championship Event on this occasion.

**Resolved:** To proceed with Guttridges at the cost of £5,959.00 for the Summer Planting Provision 2020.

**Resolved:** That the Clerk obtains a breakdown of all the current locations that summer planting is located and a full breakdown of the costs from Guttridges.

**Resolved:** To look into the possibility of having six hanging baskets each in both Newton and Nottage villages. Cllr N Clarke to initially source costings from a local business for Nottage Village and the Clerk to initially source costings from Guttridges.

**Resolved:** To invite Andrew Highway, Town Centre Manager, to a Full Council meeting and the subsequent Promoting Porthcawl Committee meeting following his attendance at the Full Council meeting.

**Resolved:** To not proceed with a joint meeting until such a time that an introductory meeting with Andrew Highway, Town Centre Manager has taken place.

**177. To consider item – Sale of Council Chamber Chairs.**

The Interim Town Clerk informed Members that the chamber chairs were still in storage due to a buyer not going ahead with the purchase of these chairs. Members discussed the value of the chamber chairs and advised the Interim Town Clerk to source another antique dealer to sell the chairs to.

**Resolved:** The Interim Town Clerk to contact another antique dealer to sell the chamber chairs to. Delegated

powers given to Interim Town Clerk to secure best price for council chamber chairs.

178. **To consider item – New Road Allotment Society Quarterly Report for the New Road Allotment Site (copy of the accounts on pink under separate over).**

**Resolved:** To note the NRAS Quarterly Report with thanks.

179. **To consider correspondence received from Jane Fielding, Centre Manager, YMCA Porthcawl – Financial contribution towards the window replacement costs (attached).**

*Cllr L Tallon-Morris declared an interest in this item.*

Members discussed the correspondence received from the YMCA Porthcawl. Members acknowledged the good work of the YMCA Porthcawl and the benefits to users of all ages.

Members agreed to award £1500.00 to renew the windows at the front of the building, however, Members were reminded to be more careful in the future when spending council money also to adopt a robust process ensuring scrutiny of each request.

**Resolved:** To provide £1500.00 to YMCA Porthcawl to renew windows at the front of the building. In future to adopt a more robust system when awarding money ensuring full scrutiny of each application and availability of funds.

180. **To consider correspondence received from Paula Bainbridge, Contracts Team Leader, NHS Wales Shared Services – NHS (Pharmaceutical Services) (Wales) Regulations 2013.**

Members discussed the correspondence and agreed that residents of Porthcawl would benefit from collecting their prescription from Porthcawl Medical Centre without the need to travel into Porthcawl town. Members agreed to send a letter of support to Paula Bainbridge, Contracts Team Leader, NHS Wales Shared Services.

**Resolved:** Send letter of support to Paula Bainbridge, Contracts Team Leader, NHS Wales Shared Services.

181. **To consider item – Griffin Park (Information attached) (Cllr M Clarke).**

Members were provided with an update on Griffin Park and the proposal to reinvigorate a vacant area of Griffin Park into a community garden. Members were informed there would be no cost to Porthcawl Town Council.

Members were informed the infrastructure would include poly-tunnels and greenhouses with some open cultivating from which plants and small shrubs will be grown for transplanting to other maintained areas within the town.

Members discussed the benefits of a sensory garden to people of all ages also making the garden disabled friendly.

**Resolved:** To support Porthcawl Community Gardening Club with their proposal to reinvigorate a vacant area of Griffin Park into a community garden.

**182. For information only – Refurbishment of John Street/Station Hill Underpass/Bus Station (attached) (Cllr M Clarke).**

Members were satisfied that BCBC contractors have been engaged to cut back the brambles and overgrowth around the entrance and stretching alongside the bus station pathway. Also the trees and grass like bushes will just be tidied removing dead leaves. Once the bramble area is cleared then it will be planted and maintained by Porthcawl Community Gardening Club.

Members were also satisfied that the strip lighting will be replaced with modern fittings with a lux level commensurate with having a bright, safe looking area. Also the whole area will be thoroughly cleaned and repainted when required

**Resolved:** To note for information only.

**183. To consider item – Election Pledge – To provide wheelchair friendly equipment in play parks (attached) (Cllr M Clarke).**

Members acknowledged that a partnership programme between BCBC and PTC has been put together to make a substantial investment in wheelchair friendly equipment at Griffin Park. The plan is to replace the existing boat which is well past its useful life and replace it with a new boat multi play facility. Also to install a wheelchair accessible shared roundabout and a number of new ground level accessible items. The combined budget is £45k with BCBC contributing £25k with PTC having specifically budgeted £20k.

**Resolved:** To enter into partnership with BCBC to provide wheelchair friendly equipment in play parks.

**184. To consider item – Porthcawl becoming sensory aware (Cllr R Smith).**

Members were informed that shops, restaurants and other retail outlets would display a poster/sticker to show that their outlet is 'Sensory Aware'. Members were informed that there is a commercial benefit as parents, carer's, family and friends would visit shops and restaurants that were 'Sensory Aware'. The actor Richard Mylan is supporting the scheme to raise awareness of autism and the daily challenges faced by parents and carer's of children with autism.

**Resolved:** Pledge for Porthcawl town to be Sensory Aware. Seek to become an exemplar town for sensory awareness. Follow up at next Town Council meeting.

**185. To consider item – Porthcawl Cemetery car crime (Cllr L Tallon-Morris).**

Members were provided with details of crime committed at Porthcawl Cemetery and outside the cemetery. Members were informed that a grave was desecrated last week causing distress to the family.

Members were also informed of a handbag theft: a visitor to the cemetery had her handbag stolen which was left in her car.

Members discussed what could be done to prevent future crimes in the cemetery including possible CCTV coverage.

Members agreed that signage should be placed in areas stating 'CCTV in constant operation'. These signs would act as a deterrent, also contact PCSOs to visit the cemetery.

Cllr N Clarke agreed that investigations would be made as to whether Porthcawl Town Council could place signs at the Porthcawl Cemetery gates and report back to Council.

**186. Clerk's Report.**

The Interim Town Clerk advised that PTC now own the van.

Members agreed that expertise is required with the sales process of the van.

*The meeting concluded at 8.20pm*