

# PORTHCAWL TOWN COUNCIL



## MINUTES OF THE MEETING OF COUNCIL HELD ON THURSDAY, 13<sup>th</sup> JUNE 2019

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### PRESENT

COUNCILLORS: G Walter (Mayor)

S Aspey	B Lewis
M Clarke	R Smith
N Clarke	A Thomas
M Emmet-Lewis	G Walter
A Harris	P Winstanley
T Hill	C Wintle
B Jones	
R Leonard-Davies	

CLERK: A Thomas

In Attendance: P Bowen (DSO)

#### 41. To receive apologies for absence.

Cllr M Chegwen	(Personal)
Cllr R Lee	(Personal)
Cllr S Maitland-Thomas	(Personal)
Cllr L Tallon-Morris	(Personal)

#### 42. To receive Members' Declarations of Interest in respect of business to be transacted.

Cllr N Clarke	Agenda Item 3	Personal, Non-Prejudicial
Cllr M Clarke	Agenda Item 3	Personal, Non-Prejudicial
Cllr P Winstanley	Agenda Item 3	Personal, Non-Prejudicial
Cllr R Smith	Agenda Item 3	Personal, Non-Prejudicial
Cllr M Emmet-Lewis	Agenda Item 12	Chamber of Trade Member

#### 43. To receive item Presentation, Ms J.Manley – Autism Awareness.

Ms Manley thanked Members for inviting her to the meeting to provide an awareness of Autism.

Ms Manley told Members her son was not able to attend mainstream school and is attending a school outside Porthcawl. Ms Manley would like to provide a Tea Club in Porthcawl for parents with children with autism. The Tea Club could provide Lego and other activities for children. Ms Manley has visited Griffin Park Health &

Wellbeing Centre and stated the centre would be ideal for the Tea Club. Members informed Ms Manley that storage at the centre was unavailable at the moment. The Tea Club could run 5pm – 7pm every other Saturday.

Ms Manley would like Porthcawl to become the first 'Autism Friendly' town. Shops in Porthcawl could sign up to the scheme – stickers will be placed in shop windows and lanyards worn by staff indicating 'Autism Friendly' establishment. Staff working at these establishments would need to undertake an online Autism Awareness training.

Members agreed that undertaking such training would also provide them with valuable understanding and insight.

Members thanked Ms Manley for her comprehensive presentation.

**Resolved:**                    **The Town Clerk to check availability on the use of Griffin Park Health & Wellbeing Centre for Tea Club. Send a list of current School Governors to Ms J Manley. The Clerk to provide Ms Manley with contact details for the Chamber of Trade.**

**44. To confirm and sign the Minutes of the Special Meeting of Council held on 23<sup>rd</sup> May 2019.**

**Resolved:**                    **To confirm and sign the minutes of the Special meeting of Council held on 23<sup>rd</sup> May 2019 as a true and accurate record.**

**45. To consider any matters arising from the Minutes of the Special Meeting of Council held on 23<sup>rd</sup> May 2019 (for information purposes only).**

No matters arising.

**46. To adjourn, if necessary, to take Public Question Time.**

No questions received.

**47. To note for information Mayoral Announcements and Engagements:**

**Resolved:**                    **To note for information only**

**48. To approve amended Annual Accounts for the Year End 31<sup>st</sup> March 2019.**

**Resolved:**                    **To approve item amended Annual Accounts for the Year End 31<sup>st</sup> March 2019.**

**49. To consider item Report of the Internal Auditor for the Year End 31<sup>st</sup> March 2019.**

Members acknowledged the Auditors' recommendation regarding technology which would improve the audit trail required by the financial regulations and the reporting needed for the monthly and annual accounts.

**Resolved:** **To note for information only.**

**50. To approve item Annual Return for the Year End 31<sup>st</sup> March 2019.**

The Town Clerk that there was one Committee which hadn't approved the required Terms of Reference, and an explanatory note would be sent with the Annual Return to the auditor.

**Resolved:** **To approve item Annual Return for the Year End 31<sup>st</sup> March 2019.**

**51. To note for information Councillor Full Council Attendance Records November 2018 – April 2019.**

**Resolved:** **To note for information only.**

**52. To note for information Chamber of Trade Report (Cllr T Hill).**

**Resolved:** **To note for information only.**

**53. To consider item proposed changes to road closure times on John Street, Porthcawl (Cllr M Emmet-Lewis).**

Members acknowledged the increased traffic at John Street – vehicles parking for long periods of time also vehicles driving through John Street outside the designated hours (Traffic Order until 11am). Members agreed that the increased traffic is dangerous due to pedestrians crossing the road with cars driving down John Street.

Members noted that on several occasions bollards at both ends of John Street were not activated causing traffic to drive freely through John Street. Members discussed the possibility of electronic bollards but were informed that these bollards are unreliable and break down easily.

**Resolved:** **Cllr B Jones to discuss at next BCBC Council Meeting. The Town Clerk to establish if there is a Contingency Plan for bollards at John Street.**

**54. To consider item Maintenance Report.**

Members discussed the report. Some Members were concerned about the Town Council vehicle and the ongoing cost to the Council.

Members were in general agreement that more work needs to be done on this item to establish the best outcomes for the Town Council and to provide the people of Porthcawl with the required level of service from the Town Council.

Following discussion

**Resolved:** **To contract out on a longer term contract regular element for the workload relating to rubbish collection, litter picking and strimming of footpaths**

**Resolved: To continue to contract out grass cutting in line with current arrangements.**

**Resolved: To assess areas and determine ongoing arrangements for planting 2020.**

**Resolved: To review items in storage in 3 months**

**Resolved: To investigate options relating to Town Council further and review in 3 months**

**Resolved: To set out options for ad hoc maintenance and review in 3 months.**

**55. Clerk's Report.**

Nothing to report.

*The meeting concluded at 8.20pm*