

PORTHCAWL TOWN COUNCIL



MINUTES OF THE MEETING OF COUNCIL HELD (ELECTRONICALLY) ON THURSDAY 13th MAY 2021

PRESENT:

COUNCILLORS: B Jones

M Chegwen	R Lee
M Clarke	B Lewis
N Clarke	J Manley
L Desmond-Williams	J Pratt
M Emmet-Lewis	R Smith
A Harris	L Tallon-Morris
T Hill	

TOWN CLERK: Kerry-Leigh Grabham
ASSISTANT TOWN CLERK: Sarah Watkins

1. To receive the remarks of the retiring Mayor

Cllr Jones informed all present that due to Covid 19 it had been a different and interesting year. Not many Mayoral engagements took place. Cllr Jones was pleased to have been able to attend Porthcawl First Responders event. Cllr Jones is also pleased to see the new Griffin Park Toilets are in situ and is sure they will be an asset to Porthcawl. Cllr Jones is proud to have served as the Mayor for the 2020-2021 year and would like to wish the incoming Mayor all the best for the 2021-2022 year.

2. To receive the remarks of members and staff

Cllr M Chegwen appreciates how difficult it has been through the year and thanked Cllr Jones for all he has done for the Council and Porthcawl Town.

Cllr N Clarke thanked Cllr Jones for carrying the Council through what has been a very difficult time due to Covid with determination and grit.

Cllr T Hill acknowledged that this past year has been the most unique that a Mayor has had to deal with. Cllr Jones has shown commitment to the role of Mayor to the Council and to Porthcawl Town.

Cllr M Clarke thanked Cllr Jones for his dedication and service throughout the year and acknowledged that it has been a difficult year due to Covid 19.

Cllr L Desmond-Williams thanked Cllr Jones for his hard work and dedication to the Town during his Mayoral year.

Cllr S Maitland-Thomas thanked Cllr Jones and acknowledged that year had been a difficult one.

Cllr L Tallon-Morris echoed the sentiments of other Cllrs and thanked Cllr Jones.

The Town Clerk thanked Cllr Jones for welcoming her in to the Council and noted how hard Cllrs Jones has worked to ensure that Porthcawl does have viable facilities.

Cllr M Emmet-Lewis noted how hard being a Mayor can be, thanked Cllr Jones.

Cllr R Smith echoed the sentiments and thanked Cllr Jones for the personal support he had provided.

3. To elect a Mayor for 2021-2022

It was proposed and seconded for Cllr T Hill to be elected as Mayor

Resolved: Cllr T Hill be appointed as Mayor of Porthcawl for 2021/2022

Cllr T Hill was elected as Mayor

Cllr T Hill took over chairing the meeting

4. To receive the Mayor's declaration of acceptance of office, or if not received, to decide when it shall be received

Cllr Hill read the declaration of acceptance.

5. Investiture of Town Mayor

Cllr Hill thanked Cllr Jones as the outgoing Mayor. Thanked members for electing her as the Mayor.

6. To elect a Deputy Mayor

It was proposed and seconded that Cllr M Chegwen be elected as Deputy Mayor.

Resolved: Cllr M Chegwen to be appointed as Deputy Mayor of Porthcawl for 2021/2022

7. Investiture of Deputy Mayor

Cllr Chegwen thanked all members for the vote of confidence, he looks forward to working with the Mayor and hopes to fulfil the role to the best of his ability.

8. To receive apologies for absence

None received

9. To appoint committees and representatives (including appointment of any new committees and removal of any old committees)

Resolved: For the following representations on Committees and Outside Organisations

Committees	Councillors
Planning (Max 9.Members)	M Clarke, M Emmet-Lewis, A Harris, B Jones, J Pratt, R Smith
Finance & Governance (Max. 7 Members)	M Clarke, N Clarke, T Hill, B Lewis, J Pratt, R Smith, L Tallon-Morris
Staffing (Max. 5 Members)	M Chegwen, N Clarke, A Harris, J Manley, J Pratt
Promoting Porthcawl (Max. 5 Members)	M Emmet-Lewis, T Hill, S Maitland Thomas, J Manley, L Tallon-Morris
Operations (Max. 7 Members)	M Chegwen, L Desmond-Williams, B Jones, R Lee, S Maitland Thomas, J Pratt, L Tallon-Morris
Blue Plaque Scheme (Max. 3 Members plus outside organisation representation)	L Desmond-Williams, B Jones, S Maitland Thomas

Organisation	Councillor(s)	No. of Representatives
Bridgend County Borough Council Town & Community Council Forum	Cllr J Pratt	1
Chamber of Trade	Cllr T Hill	1
Coastal Partnership Group	Cllr J Pratt	1
Cornelly Quarry Liaison Committee	Cllr B Jones	1
Fairtrade	Cllr A Harris	1
Awen Trust and Grand Pavilion Advisory Association	Mayor Cllr M Emment-Lewis Cllr L Tallon-Morris Cllr M Chegwen Cllr J Manley	5
Griffin Park Pavilion Association	Cllr S Maitland Thomas	1
Newton Institute	Mayor (ex-officio) Trustee	1
Newton Allotment Society	Cllr B Lewis Cllr J Pratt	2
One Voice Wales	Cllr N Clarke Cllr T Hill	2
Porthcawl St. Sebastian Town Twinning Association	Mayor Hon. President (Non-Voting) Cllr R Lee	2
Pubwatch	Cllr M Chegwen Cllr J Pratt	2
SHOUT	Mayor	1
YMCA Board of Management	Cllr J Pratt	1
PRIMARY SCHOOLS – FROM 2017		
Newton County Primary	L Tallon-Morris	1
Nottage County Primary	A Harris	1
West Park Primary	M Chegwen	1
Porthcawl County Primary	J Pratt	1

The Clerk to seek clarification if Cllr Tallon-Morris term with Newton County Primary School has come to an end.

10. **To delegate or renew therefore functional power to the Town Clerk in respect of urgent business arising between meetings of the Council.**

Resolved: For functional power to be delegated to the Town Clerk in respect of urgent business arising between meetings of the Council

11. **To delegate or renew functional power to the Town Clerk to make necessary payments to ensure satisfactory delivery of the Council's administrative functions**

Resolved: For functional power to be delegated to the Town Clerk to make necessary payments to ensure satisfactory delivery of the Council's administrative functions.

12. **To name members authorised to sign cheques (Local Government Act 1972 (Section 150(5))).**

Resolved: For Cllr M Chegwen, Cllr L Desmond-Williams, Cllr S Maitland-Thomas and Cllr R Smith to be the members authorised to sign cheques.

13. **To agree the Mayoral Allowance & Deputy Mayoral Allowance for 2021/2022**

Cllr T Hill (Mayor) and Cllr M Chegwen (Deputy Mayor) left the meeting.

Cllr N Clarke advised members of the amounts set by the Independent Remuneration Panel for Wales.

Mayoral Allowance	£1,500.00
Deputy Mayoral Allowance	£500.00

Resolved: To accept the IRPW recommendations for the Mayoral Allowance and Deputy Mayoral Allowance

Cllr T Hill (Mayor) and Cllr M Chegwen (Deputy Mayor) returned to the meeting.

14. **To consider item – Town Clerk & RFO management.**

Cllr M Clarke proposed in line with One Voice Wales recommendations that the Line Management of the Town Clerk is combined with the Mayoral duties and for staffing committee to review the line management of staff and review policies.

Resolved: For the line management of the Town Clerk to remain with the Mayor for the forthcoming year and to be reviewed by Staffing Committee.

15. **To note Council & Committee meeting Timetable for 2021/2022**

The Clerk introduced the dated and suggested they be agreed by each individual committee at their first meeting.

Resolved: For the meeting dates to be agreed by each committee.

Cllr T Hill requested for it to be minuted that she will not have a consort.

Cllr M Chegwen, confirmed that Mrs Deborah Chegwen will be his Deputy Mayoress.

Meeting ended at 7.55pm

