

PORTHCAWL TOWN COUNCIL



**MINUTES OF THE MEETING OF COUNCIL
HELD ON THURSDAY, 14th NOVEMBER 2019
7.00pm at the Stage Door, Grand Pavilion, Porthcawl**

PRESENT:

COUNCILLORS: G Walter (Mayor)

S Aspey	R Lee
M Clarke	B Lewis
N Clarke	S Maitland-Thomas
M Emmet-Lewis	R Smith
A Harris	L Tallon-Morris
T Hill	A Thomas
B Jones	C Wintle

CLERK: Mrs A Thomas
Mrs S Watkins

In Attendance: P Bowen (DSO)

114. To receive apologies for absence.

Cllr L Desmond-Williams	(Personal).
Cllr P Winstanley	(Personal).

115. To receive Members' Declarations of Interest in respect of business to be transacted.

Cllr S Maitland-Thomas	Agenda Item 16 – Personal
Cllr B Jones	Agenda Item 16 – Personal
Cllr N Clarke	Agenda Item 10 – Personal

116. To confirm and sign the Minutes of the Meeting of Council held on 10th October 2019.

Resolved: To confirm and sign the Minutes of the Meeting of Council held on 10th October 2019 as a true and accurate record.

117. To consider any matters arising from the Minutes of the Meeting of Council held on 10th October 2019 (for information purposes only).

Page 2, Minute No 101 – Presentation by N Bunston, Bridgend CBC – Budget Consultation 2019

Fifth paragraph

Typographical error – ‘most venerable among us’.
Should be – ‘most vulnerable among us’.

Sixth paragraph

Delete – Potential council tax increase 13/6%.

Page 3, Minute 103 – Matters arising from the Minutes of the Meeting of Council held on 12th September 2019

Members queried if contact had been made with the Highways Department for an update concerning beach signage. The Town Clerk advised that contact will be made when the project starts.

Page 4, Minute 107 – Consider item Minutes of the Operations Committee held on 26th September 2019

Resolved:

The Operations Committee recommend to Full Council that £42,000.00 is allocated in the 2020/21 financial year budget and BCBC Highways are informed that the Town Council will pay £80,000.00 this financial year then make a further payment of £42,000.00 early in the 2020/21 financial year on completion of the work.

Members agreed to amend the recommendation to:

The Operations Committee recommend to Full Council that £42,000.00 is allocated in the pavement programme 2020/21 financial year budget and BCBC Highways are informed that the Town Council will pay £80,000.00 this financial year then make a further payment of £42,000.00 early in the 2020/21 financial year on completion of the work.

Page 5, Minute 109 – Email correspondence R Matthews, Development Planning Manager – Bridgend Replacement Local Development Plan Preferred Strategy

First paragraph:

Some Members have attended consultation events at Jennings Building.

Should be:

Some Members have attended consultation events at T S Dragon building.

Third paragraph:

Members agreed that two Borough Members should sit on the Regeneration Committee at BCBC to represent Porthcawl residents and to be involved in important future decisions concerning Porthcawl.

Should be:

Members requested that that two Borough Members should sit on the Regeneration Committee at BCBC to represent Porthcawl residents and to be involved in important future decisions concerning Porthcawl.

118. To adjourn, if necessary, to take Public Question Time.

No members of the public present.

119. To note for information Mayoral Announcements and Engagements:

Members noted the Mayoral engagements.

The Mayor added further engagements:

Sunday, 15th December 2019, Inner Wheel Christmas Fayre, Trinity Church, Porthcawl.

Friday, 29th November 2019, Jingle Bells Parade, 3.30pm – 9.00pm.

Sunday, 8th December 2019, Christmas Cracker, 11.00am – 4.00pm.

120. To consider item Minutes of the Vision and Budget Seminar held on Wednesday, 16th October 2019.

Cllr M Clarke went through the minutes and recommendations of the meeting.

Agenda Item 3(a) Porthcawl Subway renovation

Members acknowledged that improvements should be made to this essential pedestrian route linking John Street and Station Hill and further into East Central. Members of the public using the subway feel unsafe at night due to inadequate lighting.

Members acknowledged that the recommendation at the Vision & Budget Seminar included a request to BCBC Town and Community Awards Scheme requesting a contribution for the renovation of Porthcawl Subway.

Members agreed to amend the recommendation from the Vision & Budget Seminar.

Recommendation at Vision & Budget Seminar:

Resolved to recommend:

To set aside budget of £30k, 2020/21 for renovation of Porthcawl Subway. Contact BCBC Town and Community Awards Scheme for a contribution. The Operations Committee to map out a project.

Members agreed to change the recommendation at Full Council Meeting, 14th November 2019 as Cllr M Clarke has inspected Porthcawl Subway and spoke to BCBC who indicated that they would be interested in making a contribution to this project.

Recommendation at Full Council Meeting, 14th November 2019:

Resolved:

To make an allocation in the budget 2020/21 for the renovation of Porthcawl Subway. Confirm with BCBC Town and Community Awards Scheme their

contribution for the renovation. The Operations Committee to map out a project.

Agenda Item 3(b) Gum Drop Bins

Members were informed that more information had come to light concerning gum drops bins. Members agreed to change the recommendation from the Vision & Budget Seminar.

Recommendation at Vision & Budget Seminar:

Resolved to recommend: **To set aside £2,500.00 for gumdrop bins for 12 month contract. Six monthly feedback required for Members.**

Recommendation at Full Council Meeting, 14th November 2019:

Resolved: **To ensure that a provision is made for gum drop bins for 12 month contract. Six monthly feedback required for Members.**

Agenda Item 3(c) Plastic Free Porthcawl website and marketing

Resolved: **To reject Plastic Free Porthcawl website. To add extra page (Plastic Free Porthcawl) on PTC website. To set aside £1500.00 for marketing materials; branded bags, leaflets & postcards and adverts in local press such as Seaside News.**

Agenda Item 3(d) Decorative Lighting

Members acknowledged that residents want better lighting in Porthcawl. Members wanted to add to the recommendation at Vision & Budget Seminar.

Recommendation at Vision & Budget Seminar:

Resolved to recommend: **To set aside £33k from next year's Precept for decorative lighting.**

Recommendation at Full Council Meeting, 14th November 2019:

**To set aside £33k from next year's Precept for decorative lighting.
To establish a fund for the provision of summer lighting/seafront.**

Agenda Item 3(e) Enhancing Porthcawl for residents and visitors

Members agreed to alter this paragraph:

Members agreed to review the current provision with a brief to include the town and both Nottage and Newton villages also to liaise with emerging community volunteering: Porthcawl Gardening Club and allotments.

Should be:

Members agreed to review the current provision with a brief to include the town and both Nottage and Newton villages also to liaise with emerging community volunteering: Porthcawl Community Gardening Club and allotments.

Members wanted to change the recommendation at the Vision & Budget Seminar:

Resolved to recommend: **To set aside £25k to support developing an enhanced flower and planting display in all wards. To explore other options – maybe purchase own plants and plant in tubs. Liaison with Porthcawl Gardening Club and allotments.**

Resolved: **To set aside £25k to support developing an enhanced flower and planting display in all wards.**

Agenda Item 3(f) Developing play/summer/half term holiday schemes

Resolved: **To set aside £5000.00 to explore ways in which PTC can support an increase in variety of availability of schemes including schemes/support for disabled children.**

121. To consider item Minutes of the Operations Committee Meeting held on Thursday, 24th October 2019.

Cllr S Aspey went through the report, improvements and recommendations of the meeting presented by Richard White of Miles & White Transport. Members were informed a detailed study (Technical Note 1 Road Safety Improvements – Newton Nottage Road and Technical Note 2 Porthcawl Tourist Directional Signage) had been carried out by a specialist company.

Technical Note 1 - Road Safety Improvements, Newton Nottage Road

Resolved: **Present three options [A & B as shown with amendments to c] to BCBC. Options D & E to be rejected. Richard White to attend meetings with BCBC.**

Technical Note 2 – Porthcawl Tourist Directional Signage – Review of Tourist Signage

Resolved: **To accept the recommendations from MWT for Sign 1, Sign 2, Sign 3 and Sign 4.**

122. To consider item Minutes of the Promoting Porthcawl Committee Meeting held on Thursday, 4th November 2019.

Cllr T Hill went through the minutes and recommendations of the meeting.

Resolved: To award a ‘Sponsorship Grant’ to Porthcawl Christmas Swim for £787.50 to cover the cost of the safety element of the Swim.

Members deferred Porthcawl Rugby Club financial application as this was on the Agenda – Item 10.

Resolved: To award a ‘Sponsorship Grant’ to Cwlwm Celtaidd for £750.00 to continue to bring high quality music and dance by artists to take part in the festival.

Resolved: To approve the information provided and recommend to Council that budget provision of £10,000 is ring-fenced in 2020/2021 financial year for the landscape improvement works at Nottage Traffic Island and Portway/Town Traffic Island.

Resolved: To grant the Chamber of Trade £10,000 to support the Christmas Events outlined, with provision that detailed invoices are provided to the Clerk to determine how the money was spent.

123. To consider item Financial Assistance Application Porthcawl Rugby Club.

Members considered this application for changing facilities at Porthcawl Rugby Club to comply with safeguarding guidelines. Amount requested £20k. Members acknowledged that PRC has 14 teams (youth and senior) at present with Porthcawl Runners and Porthcawl U3A using the club.

Members agreed that PRC could be included in the current Comfort Scheme operating in Porthcawl.

Members agreed to support the application with 50% allocated from this year’s budget and 50% from 2020 budget. Members agreed that evidence of sufficient funding from PRC and evidence that the project has commenced would be required by PTC.

Resolved: To award Porthcawl Rugby Club 50% of the amount this year and 50% next year (2020). PRC to provide evidence of sufficient funding and evidence project has commenced to PTC.

124. To consider item Report of the Projects Officer – John Street Toilets.

Members acknowledged that council will need to consider and agree a planned approach to the provision of public toilets in John Street. In addition, to agree and submit two funding applications to BCBC, one to the Town and Community Council Fund and a second from the CAT Fund.

Members discussed the structural and cosmetic work that needs carrying out. Also the closure of John Street toilets when structural work commences and the costs

associated with temporary toilets. Members noted that costs presented are estimated only and costs could increase. 'Pay to Enter' facilities at John Street toilets were discussed to offset costs.

Members agreed that the toilets are in a poor state of repair with rust in places. Members agreed to draw a plan and start two funding applications with initial costings. Members noted the CAT transfer application has a deadline of 25th November 2019. Also register an expression of interest.

Cllr M Emmment-Lewis and Cllr R Lee informed Members they were present at the meeting – John Street Public Conveniences on 1st November 2019.

Resolved: **To draw up a plan.
Submit two funding applications to BCBC, one to the Town and Community Council Fund and a second to CAT Fund.
Start initial costings.
Register expression of interest.**

125. To approve item use of Town Council Crest for Mayor's Community Fund Citizens Awards.

The Deputy Mayor outlined the request from The Mayor. The Mayors Community Fund is planning a Citizens Award night in late March 2020 and would like to use the town crest on any awards certificate/plaque with the words 'Mayor of Porthcawls Community Fund', thus distinguishing it from the Town Council.

Resolved: **To approve item use of Town Council Crest for Mayor's Community Fund Citizens Award on any awards certificate/plaques in late March 2020.**

126. To note for information Report from Porthcawl SHOUT, 4th October 2019 and 1st November 2019 (Cllr G Walter).

Resolved: **To note for information as a true record.**

127. To note for information Chamber of Trade Report (Cllr T Hill).

Resolved: **To note for information only.**

128. To consider item email correspondence L.Jones, IRP Wales – Draft Annual Report Consultation February 2020 (hard copy available in office).

Resolved: **To note for information only.**

129. To consider item support of Armed Forces Community Covenant (Cllr S Maitland-Thomas).

Members considered the request to support the Armed Forces Covenant and unanimously agreed to support the AFC.

Members considered the proposal to support the covenant as signed by BCBC by granting free use of Griffin Park Health and Wellbeing Centre by Porthcawl Veterans Hub for meetings and activities providing services to the Military Community.

Members were informed by the Town Clerk that PTC cannot charge for the use of the facility as BCBC gave the Veterans Hub permission to use the building. Members agreed not to charge the Veterans Hub for use of Griffin Park Health and Wellbeing Centre when they use the centre once a week. Members agreed to review this agreement in three years.

Resolved: **Porthcawl Town Council to support Armed Forces Covenant. Continue with free use of the Veterans Hub once a week. Review this arrangement in three years' time.**

130. To consider item email correspondence M Smith, President, Porthcawl Chamber of Trade – sponsorship of Window Competition.

Members discussed the request for £175.00 from Porthcawl Chamber of Trade for the annual Christmas Window Competition for traders in town. Members agreed to support the Chamber of Trade with a 'Sponsorship Grant'.

Resolved: **To support Porthcawl Chamber of Trade by providing a 'Sponsorship Grant' of £175.00 for the Christmas Window Competition.**

131. New duties for Town Councils – public consultation and creating a community plan.

Members were provided with an outline of the new duties for town councils by Cllr M Clarke. A Community Plan is required to comply with the Well-being of Future Generations (Wales) Act 2015.

Members were informed that progress had been made by the production of PTC Annual Report. However, the community plan should involve residents and traders to obtain their views. A small working group should be set up. Cllr S Maitland-Thomas and Cllr T Hill volunteered to create a small working group.

Resolved: **Cllr S Maitland-Thomas and Cllr T Hill to set up small working group and begin Community Plan by mid-January 2020.**

132. Clerk's Report

Members were provided with an update (the Town Clerk read an email from BCBC) on special legislation relating to parking enforcement at Porthcawl. Members were informed it will be eighteen months before any progress is made.

Cllr B Jones agreed to contact BCBC in response to their email.

*Introduction of Standing Order No. 3(d)
In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public may be temporarily excluded from this meeting.*

The meeting concluded at 8.40pm