

PORTHCAWL TOWN COUNCIL



MINUTES OF THE MEETING OF COUNCIL HELD ON THURSDAY, 23rd MAY 2019

PRESENT

COUNCILLORS: G Walter (Mayor)

S Aspey	R Lee
M Chegwen	R Leonard-Davies
N Clarke	B Lewis
L Desmond-Williams	S Maitland-Thomas
M Emmet-Lewis	R Smith
A Harris	L Tallon-Morris
T Hill	P Winstanley
B Jones	C Wintle

CLERK: A Thomas

In Attendance: P Bowen (DSO)

15. To receive apologies for absence.

Cllr M Clarke	(Personal)
Cllr A Thomas	(Personal)

16. To receive Members' Declarations of Interest in respect of business to be transacted.

Cllr N Clarke	Agenda Items 3 & 23	BCBC Member
Cllr R Smith	Agenda Item 18	Personal, Non-Prejudicial
Cllr P Winstanley	Agenda Item 18	Personal, Non-Prejudicial
Cllr S Aspey	Agenda Items 3 & 23	BCBC Member
Cllr B Jones	Agenda Items 3 & 23	BCBC Member

17. To consider item Presentation – Mr John Rees, Love It, Don't Trash It! – update.

Mr John Rees provided an update on the success of 'Love It, Don't Trash It!'. Mr Rees thanked Porthcawl Town Council and Cllr N Clarke for their continued support and enthusiasm. SeaQuest, Keep Wales Tidy and Bridgend County Borough Council are working together to highlight the issues. Five primary schools in Porthcawl are involved with the project – pupils have been involved with litter picks, beach cleans also designing posters. Pupils have also studied how rubbish affects the environment and the locality.

Due to the success of the project other schools in the borough will be considering adopting the project.

The next step of the project is to work with fast food restaurants to reduce plastic use within Porthcawl.

Members thanked Mr Rees for his comprehensive report and continued work on this item.

18. To confirm and sign the Minutes of the Meeting of Council held on 11th April 2019.

Resolved: To confirm and sign the minutes of the meeting of Council held on 11th April 2019 as a true and accurate record.

19. To confirm and sign the Minutes of the Annual Meeting of Council held on 9th May 2019.

Resolved: To confirm and sign the minutes of the Annual meeting of Council held on 9th May 2019 as a true and accurate record.

20. To consider any matters arising from the Minutes of the Meeting held on 11th April 2019 (for information purposes only).

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Number 6 (2:0): Porthcawl Public Toilets. Members noted the survey had been received.

21. To consider any matters arising from the Minutes of the Annual Meeting held on 9th May 2019 (for information purposes only).

No matters arising.

22. To adjourn, if necessary, to take Public Question Time.

A member of the public made a statement relating to the pedestrianisation of John Street, Porthcawl. The President of the Chamber of Trade, Porthcawl stated that traders must be consulted before any decision is made and that traders are best informed.

23. To note for information Mayoral Announcements and Engagements.

Resolved: To note for information only

*A motion to vary the order of business during a meeting on the grounds of urgency/confidentiality may be proposed by any member and shall be decided at the discretion of the Chairperson.
Standing Order 3(w)*

24. To consider item pedestrianisation of John Street (Cllr S Maitland-Thomas)

Members discussed the increased traffic driving down John Street, in some cases dangerous driving. Some motorists leave their car on John Street all day others park their car outside Cafes and return to their car after an hour or so. Members agreed that an accident is waiting to happen and immediate action must be taken to avoid such accidents.

Signage and bollards are in place, however some motorists do not abide by the rules. Fixed Penalty Notices should be put in place to assist in deterring drivers from not obeying the rules concerning John Street.

Following discussion

Resolved: **To contact Bridgend CBC and Sgt D Rees raising concerns with vehicles being left on John Street or not complying with the bylaws for that area. To ask that action be taken in relation to this item**

25. To approve item Monthly Accounts February and March 2019.

Resolved: **To accept Monthly Accounts February and March 2019.**

26. To approve item Annual Accounts for the Year End 31st March 2019.

The Clerk advised that the Hire/Purchase agreement for the van had been omitted and would need to be inserted.

The Clerk advised that a copy of the Internal Audit and Committed Expenditure would also be provided for the next Full Council meeting.

Resolved: **To approve Annual Accounts for the Year End 31st March 2019 with the proviso that Fixed Assets will be considered at next Full Council meeting.**

27. To agree item Deputy Mayoral Allowance 2019-2020.

(Cllr B Jones left the room).

Members discussed the allowance in line with The Independent Remuneration Panel for Wales and agreed the sum of £500.00.

Resolved: **To approve Deputy Mayoral Allowance at £500.00.**

(Cllr B Jones returned to the room).

28. To consider item Minutes of the Promoting Porthcawl Committee meeting held on Thursday 25th April 2019.

The Chairperson of Promoting Porthcawl Committee went through the minutes and recommendations of the meeting.

Agenda Item 4 - Grant pathway to access requests.

Members discussed the current process and criteria for granting financial assistance at PTC. Members noted the current application forms were not comprehensive and more information is required in order to make decisions on granting financial assistance.

Members acknowledged that there should be two distinct application processes. One for Event Sponsorship and one for Capital Grants. Members also agreed that the responsibility for grant assessment should be considered by one Committee.

Agenda Item 6 - Christmas Event Proposal (Feedback to be provided from Members reference meeting held with Paul Whittaker – EPM Creative Marketing on 13th March 2019).

Members discussed the possibility of Porthcawl Chamber of Trade taking on the Christmas Event. Porthcawl Town Council would provide all information provided by EPM Creative Marketing to Porthcawl Chamber of Trade. Members were informed that no trading could take place at BCBC car parks (no stalls), this would significantly change the current planned event. Members agreed that Porthcawl Chamber of Trade would need a budget. There has been verbal communication with the Chamber of Trade and they are willing to take on the event.

Agenda item 7 Blue Plaque Scheme

Members discussed the proposal and recognised the value and importance of the rich history in Porthcawl and the surrounding areas. Members agreed that a group should be established with the panel consisting of a Councillor, a member of the public and key staff from historical groups.

Agenda item 8 - Porthcawl Town Council noticeboard.

Members agreed that the current noticeboard is not adequate. Staff are having difficulty in opening the noticeboard to display statutory notices. The Grand Pavilion will also be renewing their notice board which is positioned at the side of the John Street toilets at the same time.

Resolved: To accept all recommendations of the Promoting Porthcawl Committee Meeting

28. To consider item Minutes of the Joint Committee Chair Meeting held on Wednesday 1st May 2019.

Cllr A Harris went through the minutes and recommendations of the meeting.

Following discussion

Resolved: To accept the recommendation of the meeting

29. To consider item Report on New Road Allotments.

Members considered the report.

Resolved: To set up a short term agreement between the Town Council and NRAS based on the same terms that the

Town Council currently have with BCAA. However, the agreement to include a clause that should the Town Council be able to contact BCAA and the BCAA confirm they wish to continue to run the site, the Town Council must immediately cease its agreement with NRAS and revert back to the current agreement with BCAA.

The Town Council to continue to try and contact a current representative from the BCAA and ask that they confirm they no longer wish to be bound by the agreement and revoke their duties.

To review this arrangement in one year.

A motion to vary the order of business during a meeting on the grounds of urgency/confidentiality may be proposed by any member and shall be decided at the discretion of the Chairperson.

Standing Order 3(w)

30. To consider item correspondence Mr G Dower – request to use Sandy Bay.

Members considered Mr Dower's request to use the newly acquired area of land on Sandy Bay for the purpose of Motor Homes over the period 26th September – 30th September 2019 (Elvis Festival).

Following discussion

Resolved: To grant permission to Mr Dower to use the newly acquired area of land on Sandy bay for the purpose of Motor Homes over Elvis Festival (26th September – 30th September 2019.

31. To consider item Protocol for the use of Town Council land.

Members noted the protocol was for general use and not just Sandy Bay. Whilst Members were in general agreement about the content of the Protocol, it was recognised that the time restrictions concerning agreement by Council may sometime be unworkable.

Following discussion

Resolved: To agree and adopt the Protocol for the use of Town Council land. To give plenary powers to the Town Clerk in consultation with the Chairperson of Promoting Porthcawl Committee to agree consider and approve requests for use of Town Council land.

32. To consider item current and ongoing maintenance of Sandy Bay – to set a budget as required

Members acknowledged that there would be some maintenance required to the land, however, did not wish to maintain the land solely for the specific events. The land should be considered by event organisers as seen.

Resolved: To set a budget of up to £4000 for maintenance of Sandy Bay

Resolved: To review potential charging in 6 months time

33. To consider item email correspondence J. Manley – request to provide presentation to Council to make Porthcawl an Autism Friendly Town.

Members agreed they needed more information to make Porthcawl an Autism Friendly Town. It was suggested if necessary to start the meeting at 6.45pm.

Resolved: To invite Joanne Manley to the next Full Council meeting

34. To consider item email correspondence K. Marlow – request to enter Sandy Bay through Rhych Avenue on Saturday 20th July from 12.45pm.

Members considered the request from Kerry Marlow requesting permission to enter Sandy Bay at Rhych Avenue, park the procession on Sandy Bay and egress through Sandy Lane. Rhych Avenue to be opened at 12.45pm.

Resolved: To grant permission to enter Sandy Bay at Rhych Avenue, park the procession on Sandy Bay and egress through Sandy Lane.

35. To consider item Promenade Code of Conduct (Cllr L Tallon-Morris).

Members considered the Promenade Code of Conduct and agreed that there are too many signs situated on the Promenade and further signage would portray a negative image for Porthcawl.

Members suggested to write a letter to Coastal Partnership and ask that Promenade Code of Conduct be put on their agenda.

Resolved: Write a letter to Coastal Partnership asking that Promenade Code of Conduct be put on their agenda.

36. To consider item Report of Porthcawl SHOUT Meeting 3rd May 2019 (Cllr N Clarke).

Members noted the report with thanks.

37. To consider item correspondence L. Rowlands, Bridgend CBC – Summer Holiday Activity Schemes.

Members acknowledge the success of previous Summer Holiday Activity Schemes and agreed to support the 2019 Summer Holiday Activity Scheme.

Resolved: **To write to Social Services & Wellbeing Directorate informing them of our support for 2019 Summer Holiday Activity Scheme upto the sum of £3000.00.**

38. To consider item J.Powney, Quality of Service Officer, Police and Crime Commissioner's Officer – response to email to Mr A Michael, Police and Crime Commissioner South Wales.

Members noted the letter received from the Quality of Service Officer, Police and Crime Commissioner and in particular the last paragraph stating to contact Chief Superintendent Alun Morgan is specific concerns are not being dealt with.

Members agreed that a letter be written to Chief Superintendent Alun Morgan enclosing original letter sent to Mr Alun Michael also a copy of the letter received from Quality of Service Officer expressing concerns.

Resolved: **To write to Chief Superintendent Alun Morgan expressing concerns of criminality in Porthcawl. Attach the letter received from Quality of Service Officer (Police and Crime Commissioner) also original email sent to Mr Alun Michael.**

39. To consider item Safety Gate Newton Green (Cllr G Walter).

(Cllr B Jones chaired the meeting for this item.)

Members agreed there is a blind spot when exiting the green to Church Road caused by the high church wall and the bend in the road. Members agreed that a gate would improve safety of children and members of the public. The proposed gate is a gate that opens inwards on a spring and is self-closing.

Resolved: **To purchase a bespoke safety gate, designed as 'in keeping' and liaises with the church and other interested parties prior to ordering to secure agreement for installation.**

40. Clerk's Report.

Nothing to report.

The meeting concluded at 8.45pm