

PORTHCAWL TOWN COUNCIL



MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON THURSDAY, 17th JANUARY 2019

PRESENT

COUNCILLORS: N Clarke (Mayor)

S Aspey	R Lee
M Chegwen	R Leonard-Davies
M Clarke	B Lewis
L Desmond-Williams	S Maitland-Thomas
M Emmet-Lewis	A Thomas
A Harris	G Walter
T Hill	P Winstanley
B Jones	C Wintle

CLERK: S Watkins

In Attendance: D Lynn (PO)
P Bowen (DSO)

The Mayor opened the meeting by apologising for not attending the previous Full Council meeting. The Mayor also wished members a Happy New Year.

165. To receive apologies for absence

Cllr L Tallon-Morris (Health).

166. To receive Members Declarations of interest in respect of the business to be transacted

Cllr M Clarke	Personal, BCBC Member	Agenda Item 3
Cllr B Jones	Personal, BCBC Member	Agenda Item 3
Cllr S Aspey	Personal, BCBC Member	Agenda Item 3
Cllr N Clarke	Personal, BCBC Member	Agenda Item 3

167. To consider and approve item – award of 12 month contract to operate John Street and Griffin Park Toilets

Members were provided with additional documents (Information on tenders without company names) to allow for attendance at meeting by members of the public.

Members received an explanation of the tendering process by the Projects Officer (PO).

The PO stated that two Contractors visited the toilets, both contractors were given identical information: contract conditions, schedule, plans and other necessary information. The PO is working to tight timescales due to the Christmas and New Year holidays.

Members questioned the location of the Contractors also if local people would be employed. PO explained that staff will be employed from the local area.

Members asked if the toilets could be coin operated to generate income. The PO stated the average cost for a coin operated system is £10k.

Members asked about the water supply at both sites also if boilers were in place.

The PO stated meter readings would be taken and logged to avoid inaccurate bills. Also the Town Clerk will be checking invoices.

Members discussed accidents and vandalism at the toilets. The PO stated that insurance is in place with a reputable insurance company, also the Contractor is experienced thus reducing risk.

Members will discuss hand driers, coin operated toilets, sinks, water saving equipment, water usage, gravity fed taps, CADW and history of toilets in the next week or so. It was agreed that the toilets need to be open to preserve a positive image of the town and to keep attracting visitors.

Street Scene are giving support with both sites.

Resolved: To award the contract to Tender (B). Also release a simple Press Release announcing the re-opening of toilets on 18th February 2019

168. **To consider item delegated powers to be given to Town Clerk and Projects Officer to arrange interim cleaning arrangements should this be necessary to prevent any delays in opening of toilets (Cllr B Jones)**

Resolved: To give delegated powers to Town Clerk and Projects Officer to arrange interim cleaning should this be necessary to prevent any delays in opening of toilets.

169. **Clerk's Report**

Nothing to report.

The meeting concluded at 7.45pm