

Minutes of the Operations Committee Meeting
Held on Thursday 16th January 2020
At the Porthcawl Community Hub, Griffin Park,
Porthcawl at 7.00pm

Present: Cllr's S Aspey, B Jones, R Lee, S Maitland-Thomas,
G Walter, C Wintle

Clerk: S Watkins

In attendance: S Bentley, Bentley Design Management Ltd, Cllr T Hill

1. **Apologies for absence**

Cllr L Tallon-Morris

2. **Declarations of Interest**

None.

Cllr R Lee joined the meeting.

3. **To consider item presentation and discussion – S Bentley, Bentley Design Management Ltd**

S Bentley advised that he had been asked to produce a design layout for the John Street toilets for Members to consider, ensuring that the design complied with the remit of the Listed Building status. S Bentley advised that he had already liaised with the Conservation Team at BCBC and Cadw regarding this proposal.

It was explained that as part of the design some of the current excess storage space would be removed and an improved disabled area, a changing place, a baby changing/feeding area in both male and female toilets would be introduced to make the toilets more functional.

Under this new proposal the facilities would also be improved by the installation of new wash hand basins and a heating system.

A controlled exit was also considered as this would provide an income towards the costs of the yearly expenditure for the toilets.

It was explained that during the refurbishments on the roof and the gable it would involve the closure of John Street toilets and Members agreed that temporary toilets should be put in place during this time.

Members were in full agreement that the external works on John Street toilets would need to be completed initially prior to any internal works commencing.

Resolved to recommend: S Bentley to proceed with instructing a Structural Engineer to inspect gable on John Street toilets.

Resolved to recommend: S Bentley be instructed to create a final design for John Street toilets, liaising with the- Projects Officer for Project Management.

Resolved to recommend: **That the Clerk proceeds with the CAT Transfer for John Street toilets subject to the Town & Community Grant funding application being successful.**

4. To consider item – Project Officer Report January 2020

The Clerk informed Members that the cleaning specification provided with the meeting agenda was an incomplete version and has since been updated by the Projects Officer.

It was advised that the current cleanliness of the toilets is exceptional and was agreed by Members that commercial cleaners are unquestionably required for the contract cleaning for the public toilets in Porthcawl.

Cllr Aspey advised that he would be attending a meeting with BCBC to discuss the Porthcawl Town Council projects of the works being undertaken on the cobbles in John Street and the pavements and dropped kerbs around Porthcawl.

Members were informed that Porthcawl Town Council were successful with the CAT Fund application submitted to BCBC and that the funds would only be able to be used for the internal works as outlined in the Project Officers report attached with this agenda.

Resolved to recommend: **To note for information.**

5. To consider item – Building Maintenance/Improvement Plan (information provided by the Porthcawl Community Services Team)

It was advised that progress had been made on the refurbishment of a substantial amount of benches around Porthcawl following obtaining the necessary permissions from BCBC.

Resolved to recommend: **To note for information.**

6. To consider e-mail correspondence received from Andrew Highway – Town Centre Manager, BCBC – Noticeboard Maps

Members were keen about the concept of the pedestrian signage for Porthcawl and gave thanks to Andrew Highway for providing the Town Council with this information. It was agreed to include Trecco Bay to the potential sites of the signage.

Resolved to recommend: **To support the pedestrian signage in principle, however, subject to distinct initial costings being obtained for the pedestrian signage including installation costs and to present this information to a future Operations Committee meeting for consideration.**

7. Clerk's Report

Nothing to report.

The meeting concluded at 7.37pm.