

**Minutes of the Operations Committee Meeting**  
**held (electronically) on Thursday 24<sup>th</sup> September 2020**

Present: Cllr's S Aspey, M Chegwen, B Jones, R Lee,  
S Maitland-Thomas, J Pratt, L Tallon-Morris

Assistant Clerk: S Watkins

**1. Apologies for absence**

None received.

**2. Declarations of interest**

Cllr B Jones	Item 3	Personal Interest
Cllr S Maitland-Thomas	Items 3 & 8	Personal Interest

**3. To consider item – Griffin Park Community Hall Public Conveniences (Cllr B Jones)**

Members were advised that the Griffin Park Community Toilets are to close at the end of the month and opening on weekends only from 10-4pm from the beginning of October. It was advised that costings would be obtained for the weekend opening of the toilets of which would also include the costs for consumables used. Costs to be in pro rata for the opening times/hours worked. These costs will be presented to the next available meeting of Council for consideration. The opening of the toilets is to be reviewed bi-monthly.

**4. To consider information presented in relation to the Griffin Park Public Conveniences re-build (attached)**

Members had reservations and raised concerns about the installation of a hoist at a later date as the building would potentially need to be extended to house a hoist. It was agreed that Healthmatic should be contacted to enquire as to whether a hoist could be fitted at a later date in the current proposed size of building or as to whether the re-build would need to be of a larger size initially. It was suggested that Cllr L Tallon-Morris, Cllr J Pratt and Assistant Clerk should meet Healthmatic to ask the relevant questions regarding the hoist and report back to Members.

Members queried as to whether there are baby changing facilities in all of the toilet cubicles as this was not shown on the plan. It was agreed that Healthmatic be contacted to establish which toilets that the baby changing facilities are to be placed.

Members agreed that the flooring in the re-build of the Griffin Park Toilets should be of a darker colour. It was suggested that Members should be provided with all of the colours available of the Altro Classic flooring so as to determine the exact colour.

Following discussion:-

**Resolved to recommend:** That the colours for the doors of the Griffin park Public Conveniences re-build be as follows:- blue (male toilet) red (female toilet) and yellow (disabled toilet) to enable them to be sensory aware.

**Resolved to recommend:** That the Altro Classic flooring be chosen in the sea blue colour.

**5. To consider item – Project Progress report and associated Quotation received from RSC Architect (attached)**

**Resolved to recommend:-** To approve the quotation received from Healthmatic for the supply, commissioning and second fit of equipment for the Griffin Park Public Conveniences at the agreed cost of £72,000.22.

**6. To consider item – E-mail correspondence received from Miles White Transport – Resident’s Consultation (attached)**

Members were advised that out of the 125 letters delivered to residents only five objections had been received.

Following discussion:-

**Resolved to recommend:** That the Clerk forwards the Resident’s Consultation results to Philip Angell and Jason Jenkins, BCBC for their information.

**7. To consider item – E-mail correspondence received from Miles White Transport – Newton Nottage Road Crossings Project Management (attached)**

**Resolved to recommend:-** That the Clerk contacts Miles White Transport to obtain a cost for them to provide project management of the Newton Nottage Road crossings.

**8. To consider item – Remedial works of Griffin Park Community Hub floor (Cllr B Jones)**

Members were informed that the floor at the Porthcawl Community Hub has completed rotted and is in dire need of replacement. It was advised that an estimate of the materials (including the replacement floor covering) could cost in the region of £5,000, however, match funding should be made available from BCBC.

**Resolved to recommend:-** That three formal quotations be obtained for the replacement of the floor and floor covering at the Griffin Park Community Hub and to present these quotations to a future Full Council meeting for consideration.

**9. Clerk's Report**

The Assistant Clerk provided information of the ANPR camera that had been received from Leighton Rees PCSO. Members were advised that the camera's had been successfully utilised by the Police on numerous occasions over the past few months. Members were pleased to hear that the cameras were being used as intended. Members were advised that there are a few issues with the cameras of which is currently being looked into and corrected. An update on the cameras will be provided by Cllr B Jones at the next Operations Committee Meeting.

*The meeting concluded at 9.42pm.*