

**Minutes of the Operations Committee Meeting
held (electronically) on Thursday 25th June 2020**

Present: Cllr's S Aspey, M Chegwen, B Jones, R Lee,
S Maitland-Thomas, J Pratt, L Tallon-Morris

Clerk: S Elder
Deputy Clerk: S Watkins

In attendance: Cllr N Clarke

1. To appoint a Chairperson for the year 2020-2021

It was proposed and seconded and resolved that Cllr B Jones be the Chairperson for 2020-2021.

2. Apologies for absence

None received.

3. Declarations of interest

None received.

4. To appoint a Deputy Chairperson for the year 2020-2021

It was proposed and seconded and resolved that Cllr M Chegwen be the Deputy Chairperson for 2020-2021.

5. For information – Operations Committee Terms of Reference 2020-2021 (agreed previously by the delegated Members of Council on 1st May – copy attached)

Members went through the Terms of Reference. Members were in agreement that they were relevant to the Operations Committee.

Resolved to recommend: To accept the Operations Committee Terms of Reference 2020-2021 as attached.

6. To set the calendar of meetings 2020-2021

Members acknowledged that meetings are currently scheduled bi-monthly and agreed to continue this format.

7. To consider item – Project updates (information attached)

Members were reminded that Porthcawl Town Council do not currently own John Street Toilets and only have a licence to operate them.

It was advised that discussions had taken place between Stuart Bentley, Architectural Consultant and the Conservation Team at BCBC with regards to the possibility of opening of the Disabled John Street Toilet either in its current condition or whether it would need to be adapted due to the pandemic.

However, to date Mr Bentley is currently awaiting confirmation from the Conservation Team, BCBC on this matter.

Members were informed by a Councillor that they were presently awaiting on guidance from the WGLA.

It was suggested that 'Covid friendly' temporary mobile toilets facility for John Street car park should be sought with the added provision of a full time Attendant in situ to constantly cleanse the toilets due to the current pandemic.

It was discussed about the continuation of Porthcawl Town Council opening the Griffin Park Community Hall toilet facilities during the demolition/re-build of the new Griffin Park Toilets. It was advised that a full time attendant would be in place and would be at an approximate cost of £2,500 to Porthcawl Town Council if they are to proceed.

Following discussion:-

Resolved to recommend: Cllr B Jones to obtain initial costs for 'Covid friendly' temporary mobile toilet facilities of which includes full time Attendant costs and to also seek the preliminary permissions from BCBC with regards to siting the facility on John Street Car Park. Cllr B Jones to provide updates on the above to Council at earliest opportunity.

Resolved to recommend: Cllr B Jones to obtain definite monthly costs for Porthcawl Town Council to manage the toilet facilities at the Griffin Park Community Centre of which also includes full time Attendant fees. Cllr B Jones to report costings back to Council as soon as practicable.

8. Clerk's Report

Nothing to report.

The meeting concluded at 8.05pm.