

Minutes of the Operations Committee Meeting
held (electronically) on Thursday 26th November 2020

Present: Cllr B Jones (Chair), Cllr S Maitland Thomas, Cllr J Pratt

In Attendance: Cllr M Clarke

Cllr M Clarke took the minutes of this meeting.

1. Apologies for absence

Cllr M Chegwen

2. Declarations of interest

Cllr J Pratt	Item 7	Personal, Member of HM Coastguards
Cllr S Maitland-Thomas	Item 8	Personal, Member of Porthcawl Veterans

3. To consider item – Tender for John Street/Griffin Park Toilets 2021/22 (as deferred from the Full Council meeting held on 12th November 2020) (information attached)

Council has taken the contract in house for the time whilst continuing to operate the same cleaning regime. Committee noted that the refurbishment programme is due to commence with a view to the newly refurbished John Street toilets opening as pay to use in April 2021.

Resolved to recommend: **John Street Toilets would continue to be run in house until circa April 2021 at which point the requirements for the pay to use arrangement will be better understood as will the cleaning regime for Griffin Park toilets. Extend temporary contract of current attendant to run to end of May 2021.**

4. To consider item – Griffin Park Toilets Project Progress Report received from RSC Architect (attached)

Committee considered a progress report from the architect and noted the progress being made. The water supply for the toilets is on joint supply with the Pavilion and the veteran's hub so important that there is coordination regarding any interruptions to supply. The Costings for groundworks will be available shortly. Report noted.

5. To consider item – John Street Public Conveniences (Cllr B Jones)

The committee noted that very little progress had been made over the past year and agreed that this project should be accelerated. It was noted that care needs to be taken to coordinate any periods of closure in order that alternative arrangements can be scheduled in.

Freehold transfer already approved by Council to be signed once BCBC conservation agree with PTC refurbishment proposals.

Resolved to recommend: **Architect to be instructed to commence necessary work to prepare a public tender document based on the current drawings. Once successful contractor to be identified they will project manage the refurbishment with all work signed off by the architect. Architect to agree existing drawings with BCBC conservation. Architect to prepare and submit application for planning permission.**

6. To consider item – Promenade cleansing including flower box provision (Cllr B Jones)

Porthcawl town Council has carried out jet wash cleaning of the flower beds on the promenade previously. They need now to be revisited.

Resolved to recommend: **Clerk to discuss permission from BCBC and identify a contractor to carry out the work.**

7. To consider item – Gate installation, Coastwatch Tower, Porthcawl Seafront (Cllr B Jones)

A safety hazard has been identified with regard to the flight of steps alongside the Coastal watchtower to protect general public. Cllrs Lorrie Desmond Williams and Jonathan Pratt to discuss issue with the BCBC Harbourmaster and report back to committee.

8. To consider item – Porthcawl Community Hub (Cllr B Jones)

Council has already delegated contact with BCBC and identifying a contractor through the 3 quotes process to carry out the work. BCBC has indicated that they will fund 50% of the cost. Clerk to contact Guy Smith of BCBC to confirm this. Some ad hoc additional repairs are required to the outside.

Resolved to recommend: **That council investigates the options to match fund the repairs for the Porthcawl Community Hub with BCBC, however to avoid any bureaucratic delays Porthcawl Town Council is prepared to pay costs initially in the full knowledge that funding from BCBC may be lost.**

9. Clerk's Report

Nothing to report.

The meeting concluded at 8.55pm.