



PORTHCAWL TOWN COUNCIL
16-18 Mary Street/16-18 Heol-Fair
Porthcawl
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11th February 2022

Dear Member,

I would advise you that there following a meeting of the Finance & Governance Committee there will be a Meeting of the Operations Committee to be held electronically on **Thursday 17th February 2022. (Platform used will be Zoom).**

Yours sincerely

Kerry-Leigh Grabham
Town Clerk & Responsible Finance Officer

A G E N D A

1. Apologies for absence.
2. Declarations of Interest
3. For information – Committee Action Log (attached).
4. To confirm and sign the minutes of Operations Committee held on 9th December 2021.
5. To consider item - Facilities Manager Financial Savings Report (attached).
6. To consider item – Facilities Manager Griffin Park Update (documents to follow).
7. To consider item – To undertake a Tree Condition Survey on the Town Council owned land on the Wilderness at the rear of Ger y Llyn at a cost of £395 + VAT (Facilities Manager).

Members of the Committee:
Cllrs M Chegwen, R Lee, J Perren, J Pratt