

# PORTHCAWL TOWN COUNCIL

16-18 Mary Street/16-18 Heol-Fair  
Porthcawl  
CF36 3YA

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14<sup>th</sup> May 2021

Dear Member,

I would advise you that there will be a Meeting of the Operations Committee to be held electronically on **Thursday 20<sup>th</sup> May 2021 at 7.00pm. (Platform used will be Zoom).**

Yours sincerely



**Kerry-Leigh Grabham**  
**Town Clerk & Responsible Finance Officer**

## AGENDA

1. To elect a Chairperson
2. To elect a Vice Chairperson
3. Apologies for absence
4. Declarations of Interest
5. To consider and approve Operations Committee Terms of Reference (attached)
6. For information –Committee Action Log (attached)
7. To set the calendar of meetings 2021-2022
8. To consider item – Public Toilets located between Town & Rest Bay – Cllr L Tallon- Morris
9. Town Clerks Reports
  - Public Conveniences Fogging Quotes (attached under separate cover on pink),

Members of the Committee:  
Cllrs M Chegwen, B Jones, R Lee, S Maitland-Thomas, J Pratt, L Desmond-Williams, L Tallon-Morris