

# PORTHCAWL TOWN COUNCIL



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15<sup>th</sup> June 2020

Dear Member,

I would advise you that there will be a Meeting of the Operations Committee held electronically on **Thursday 25<sup>th</sup> June 2020 at 7.15pm. (Platform used will be Zoom).**

Yours sincerely

**Scott Elder CMgr MCMI**  
**General Manager/Town Clerk**

## A G E N D A

1. To appoint a Chairperson for the year 2020-2021.
2. Apologies for absence.
3. Declarations of Interest.
4. To appoint a Deputy Chairperson for the year 2020-2021.
5. For information – Operations Committee Terms of Reference 2020-2021 (agreed previously by the delegated Members of Council on 1<sup>st</sup> May 2020 - copy attached).
6. To set the calendar of meetings 2020-2021.
7. To consider item – Project updates (information attached).
8. Clerk's Report.

Members of the Committee 2020-2021:

Cllrs S Aspey, M Chegwen, B Jones, R Lee, S Maitland-Thomas, J Pratt,  
L Tallon-Morris