

**Minutes of the Operations Committee Meeting
held (electronically) on Thursday 9th December 2021**

Present: Cllr's M Chegwen, R Lee, J Perren, J Pratt

Assistant Town Clerk: S Watkins

In Attendance: Cllr's T Hill, B Lewis

Prior to the meeting commencing Cllr B Jones provided his resignation for this committee.

1. To appoint a Chairperson

Resolved: To appoint Cllr J Perren as Chairperson.

2. Apologies for absence

None.

3. Declarations of Interest

None.

4. To appoint a Vice Chairperson

Resolved: To appoint Cllr M Chegwen as Vice Chairperson.

5. For Information – Committee Action Log

Discussions took place surrounding the Newton Nottage Road crossing. Members agreed that the Facility Manager should attend all future Operations Committee meetings to provide updates and discuss Council projects.

It was discussed that the newly appointed Facilities Manager does not currently have access to any equipment to be able to undertake any maintenance duties.

Following discussion: -

Resolved: To note for information.

6. To confirm and sign the minutes of the Operations Committee held on the 23rd September 2021

Resolved: To confirm and sign the minutes as a true and accurate record of the Operations Committee meeting held on 23rd September 2021.

7. For information – Operations Committee Terms of Reference

Resolved: To note for information.

8. **To consider item – Draft Precept Forecast 2022-2023 and supporting information Precept 2022-2023**

Following discussion: -

Resolved: - To accept the draft precept forecast in relation to the operations committee.

Meeting concluded at 8.12pm