

**Minutes of the Promoting Porthcawl Meeting
held (electronically) on Thursday 30th September 2021**

Present: Cllrs M Emment-Lewis, T Hill (Chair), S Maitland-Thomas,
J Manley

Town Clerk: Kerry-Leigh Grabham
Assistant Town Clerk: Sarah Watkins

In attendance: Lindsay Morgan, Bridget Hall

1. To receive apologies for absence

Apologies received from Cllr L Tallon-Morris.

2. To receive declarations of Interest

None.

3. To confirm and sign the minutes of Promoting Porthcawl Committee Meeting held on 22nd July 2021

Resolved: To accept the minutes of the Promoting Porthcawl Committee held on 22nd July 2021 as a true and accurate record.

4. For information – Promoting Porthcawl Committee Action Log

The Clerk introduced the committee action log and read through each of the actions included on the log.

Resolved: To note the content of the Committee Action Log.

5. To consider item – Terms of Reference and membership of the Queens Jubilee Working Group

The Clerk read through the Terms of Reference and Cllr Hill asked as to whether there were any questions from Members.

Cllr M Emment-Lewis felt that it was a great idea to celebrate the Queens Platinum Jubilee in 2022 and suggested Council set up a working group to plan an event similar to the event previously organised by Lindsay Morgan, supported by a committee of Council, of which included commemorative medal distribution, children's disco, tea party etc. Councillor's M Emment-Lewis, T Hill and J Manley put themselves forward to sit on the committee with Cllr M Emment-Lewis volunteering to act as the Chair of the committee. Lindsay Morgan and Bridget Hall also advised that they wish to sit on the committee. It was further agreed by Members to ask David Newton-

Williams, to sit on the committee. Members were reminded that the non-Council members would not be entitled to vote on any financial matters.

Following discussion, it was suggested taking the event idea forward to the Vision and Budget meeting scheduled in October. Members were reminded that a form needs to be completed and returned to the Town Clerk prior to the Vision & Budget meeting for any project ideas as this would enable a more streamlined process going forward. The Town Clerk advised that she would be happy to assist any Members to complete the form.

Resolved: To approve the Terms of Reference and Membership of the Queens Jubilee Working Group.

6. Town Clerk Reports

a) Quarter one budget report for Promoting Porthcawl Committee

The Clerk introduced the report and read through the recommendation.

A Member queried a spend of £208.33. It was advised that this amount was allocated for a Covid Grant for an event held in the Grand Pavilion.

Cllr T Hill thanked the Town Clerk for providing the budget report and advised that Members are not familiar with this new budget format.

Resolved: Members noted the contents of the report.

b) Costing for roundabout works

The Town Clerk introduced the report.

Members were advised that the size of the proposed reindeers for the roundabouts are 4ft 9 size and that they would be chained and secured on the roundabouts.

Members were informed that works are to be scheduled by BCBC to cut the overgrowth on the Portway roundabout.

It was agreed that some trunking should be placed over the Christmas lighting wires to protect them from any future damage.

Lindsay Morgan advised that the Nativity scenes will be placed around the town again this year as done in previous years.

Resolved: To approve the costings associated with Christmas Lighting on the Portway and Newton Nottage roundabouts as outlined in the report, and that the Clerk instructs BCBC to proceed with the works on the roundabouts at a cost of £4,516.

Resolved: To proceed with Option 2 for the Christmas Lighting at a cost of £1,494.

c) Christmas Activities

The Town Clerk read through the report.

It was explained that due to the uncertainty of the pandemic over the next few months that these ideas for Christmas Activities are a suggestion for the Promoting Porthcawl to consider.

It was agreed that cafes, restaurants and pubs in addition to shops should be included in the Christmas shopping advent idea.

Members discussed about Council paying hire fees for the bandstand for the month of December if applicable so that organisations can have use of the bandstand if they wish to do so.

Other suggestions made relating to Christmas Activities included a Christmas Memory Tree or Memory Pebble Pathway of Hope and a firework display

Bridget Hall mentioned that there is event funding available from the BCBC Town Centre Manager.

It was agreed for a meeting to be held on Monday 4th October with the Town Clerk and Councillors T Hill and M Emmet-Lewis to discuss the Christmas Activities. Members were reminded that plenary powers had already been granted to the Promoting Porthcawl Committee by Full Council relating to organising Christmas Lights and Events. It was advised that Councillors would also be asked to help progress the Christmas Activities by the Town Clerk or Assistant Town Clerk.

Resolved: That the Clerk progresses the Christmas Activities 1-5 as outlined in the report.

The meeting concluded at 8.42pm