



PORTHCAWL TOWN COUNCIL

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Porthcawl
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23rd June 2021

To all Members of Council

Dear Councillor

You are summoned to attend a SPECIAL MEETING OF THE TOWN COUNCIL to be held (electronically) on **Tuesday 29th June 2021 at 7.00pm. (Platform used will be Zoom).**

Yours sincerely

Kerry-Leigh Grabham

Kerry-Leigh Grabham
Town Clerk

AGENDA

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. To confirm and sign minutes of the Meeting of the Council held on the 10th June 2021.
4. To consider item – Granting Plenary Powers to Staffing Committee for decisions in relation to Staff Wellbeing. – Cllr M Chegwen
5. Town Clerk Reports
 - a) Internal Audit Report for the financial year 2020-2021
 - b) Annual Accounts and Annual Return for the financial year 2020-2021
 - c) Reserve Allocation
 - d) Recruitment of Staff, Job Descriptions and Job Evaluation
 - e) Naturequest – Grant Application
 - f) Computer Equipment